

LAW CLERK (DISTRICT COURT) 8230

Distinguishing Characteristics of Work

This is professional and highly responsible work conducting legal research activities for a Judge of a District Court of Appeal. Work involves considerable interpretation and judgment in the analysis of a variety of legal issues brought before the court. Working relationships are established primarily with judges, other law clerks, the Clerk and secretarial staff within the court. Work is performed under the direction and general supervision of a Judge and is reviewed in progress as required and upon completion.

Education and Training Guidelines

Graduation from an accredited law school and membership in the Florida Bar.

Knowledge, Skills, and Abilities

Knowledge of legal principles, statutory and case law, court rules and procedures. Exceptional writing and research skills. Ability to analyze complex legal issues and complicated factual details, digest and communicate ideas and concepts orally and in writing. Ability to exercise discretion, confidentiality, impartiality, and honesty in handling matters before the court. Ability to work effectively with others.

Effective: July, 2007