

CIRCUIT FAMILY COURT PROCEEDINGS

Note: These Circuit Family Court SRS instructions replace the 2002 Domestic Relations instructions. Family Court is comprised of three (3) separate reporting requirements: 1) Circuit Family Court Filings and Dispositions, 2) Juvenile Delinquency, 3) Juvenile Dependency. **These 2010 instructions incorporate and supersede technical memorandum: 03-01 Petition for Injunction Against Dating Violence, 03-02 Administrative Establishment of Child Support, 04-01 Petition for Injunction Against Sexual Violence.**

Background: In May of 2001 the Supreme Court issued SC00-1410, In re: Report of the Family Court Steering Committee, (<http://www.floridasupremecourt.org/decisions/pre2004/bin/sc00-1410.pdf>). This opinion finalized the foundation, definitions and implementation of a Florida Unified Family Court. This Supreme Court opinion brought the Domestic Relations, Juvenile Delinquency and Juvenile Dependency court divisions under one umbrella. Therefore, these three (3) court divisions will be identified in the SRS manual as Circuit Family Court. However, for workload purposes and to ensure consistency with existing SRS data uses, Family Court statistics will continue to be collected on the separate Family Court, Juvenile Delinquency and Juvenile Dependency forms.

This section provides guidance on procedures to be used when completing the Family portion of the monthly SRS forms. For ease of following the SRS forms, this section is divided into the major sections indicated on the form. Each ✓ or ✗ indicates guidelines and directions that should be followed when completing specific sections of the SRS form.

Note: The section entitled **Case Type Determinations** provides case type and category definitions. The SRS reporting form for the Family division has been updated and attached for use.

FILINGS

Number of Filings

Please refer to section “A” of the SRS form which reports information associated with the number of cases filed during the specified reporting period. Report these cases filed as of the clerk’s document **stamp date**.

- ✓ Report in the appropriate case type, the number of complaints or petitions filed during the reporting period.
- ✓ Report cases transferred to the reporting court from another court **prior to disposition**.
- ✓ Report Family cases which arise out of or occur in conjunction with criminal cases (e.g., domestic, dating, repeat and sexual violence).
- ✓ Report Family cases which arise out of or occur in conjunction with probate cases or other civil suits.

FILINGS

- ✓ Report each filing in situations where separate petitions/complaints are filed under the same case number. For example, if a petition for protection against domestic violence is combined under the same case number with a petition for dissolution of marriage, **report each filing under the appropriate case type.**
- ✓ Report Uniform Interstate Family Support Act (UIFSA) petitions which are filed with the clerk's office **to determine** child support and/or paternity obligations.

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report cases which were previously reported as disposed that are resubmitted to the court (See Number of Reopened Cases).
- ✗ **DO NOT** report as filings, UIFSA transmittal petitions and foreign support orders (foreign judgments) which are registered with the clerk's office for the purpose of obtaining a case number to track support payments. These case numbers should receive an administrative case number or some other method for tracking support payments without reporting them for SRS (See Number of Reopened Cases).
- ✗ **DO NOT** report as filings the registration of administrative support orders with no judicial involvement which are rendered by the Florida Department of Revenue (DOR) pursuant to the provisions of section 409.2563 (8), Florida Statutes. Registrations of orders are excluded from the SRS reporting process because no judicial involvement is required.

Number of Dispositions

Please refer to section "B" of the SRS form which reports information associated with the number of cases disposed during the specified reporting period. Report these cases disposed as of the clerk's document **stamp date** on the final disposition paperwork.

- ✓ Report in the appropriate case type and disposition category, the number of cases disposed during the reporting period.
- ✓ Reporting of the disposition case type and the filing case type can be different. Report the correct disposition case type by following the case type designated within the final judgment or court order
- ✓ Report cases disposed after the final judicial decision which terminates a family court proceeding by a final judgment or order entered by the court. For purposes of SRS reporting, include the following:
 - Cases that are consolidated into a primary case. A primary case remains open until final judicial decision is entered;

DISPOSITIONS

- Cases transferred to another court or jurisdiction; and
- Cases in which an order approving the stipulation or conditional judgment is entered by the court.
- ✓ Report each disposition in the appropriate case type and disposition category in situations where separate petitions/complaints are disposed under the same case number. For example, if a petition for protection against domestic violence is combined under the same case number with a petition for dissolution of marriage, report each disposition under the appropriate case type and disposition category.
- ✓ Report each disposition in the category that involves the greatest amount of judicial time using the following scheme which ranks disposition types in descending order from greatest judicial time to least judicial time:
 - 1) Disposed by Jury Trial;
 - 2) Disposed by Non-Jury Trial;
 - 3) Disposed by Judge;
 - 4) Dismissed, Settled, or Disposed After Hearing;
 - 5) Disposed by Default;
 - 6) Dismissed, Settled, or Disposed Before Hearing; and
 - 7) Disposed by Other.
- ✓ As an alternative to the New 2010 SRS Family Court Reporting form, the **Pre-2010 Final Disposition Form for Family Court Cases** may be used for cases filed PRIOR to January 1, 2010. This optional form may be used if your office has difficulty identifying case categories for cases previously filed based on the new 2010 case types. This optional form may only be used January 1, 2010 through December 31, 2012 (3 calendar years). This form does not include the reporting of Reopens filed prior to January 2010 for Family Court Cases.

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report applications for voluntary binding arbitration for SRS. However, the law requires the clerk of court to keep separate records of the applications.
- ✗ **DO NOT** report cases dismissed when a leave to file an amended complaint is issued. **Report these cases disposed when the final disposition occurs.**
- ✗ **DO NOT** report cases disposed when an abatement is issued to stay the proceedings. **Report these cases disposed once a final judgment or order is entered by the court.**
- ✗ **DO NOT** report domestic violence cases as disposed when an ex parte temporary injunction is granted by the court. **Report these cases disposed when a hearing is held and the court**

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- either grants the injunction for protection against domestic violence or dismisses the case.
- ✘ **DO NOT** report cases disposed when referred to mediation or arbitration. **Report these cases disposed once the final judgment or order is entered by the court.** These cases are **not** reported as disposed in the **Disposed by Other** disposition category unless **Disposed by Other** is the actual disposition (See Disposed by Other).
 - ✘ **DO NOT** report the dispositions of reopened cases.

DISPOSITIONS

DISPOSITION CATEGORIES

Dismissed, Settled, or Disposed Before Hearing

- ✓ Report in the appropriate case type, the number of cases dismissed before a hearing is held.
- ✓ Report cases dismissed due to **lack of prosecution** before a dismissal hearing is held.
- ✓ Report voluntary dismissals entered prior to a hearing.
- ✓ Report cases disposed that are settled prior to a hearing.
- ✓ Report cases disposed upon entry of an order of dismissal by the court pursuant to a stipulation and agreement prior to a hearing.

Dismissed, Settled, or Disposed After Hearing

- ✓ Report in the appropriate case type, the number of cases dismissed after a hearing is held.
- ✓ Report cases dismissed due to **lack of prosecution** after a dismissal hearing is held.
- ✓ Report cases dismissed by the judge after a hearing is held.
- ✓ Report voluntary dismissals entered after a hearing is held.
- ✓ Report cases disposed that are settled after a hearing is held.
- ✓ Report cases disposed upon entry of an order of dismissal by the court pursuant to a stipulation and agreement after a hearing is held.

Disposed By Default

- ✓ Report in the appropriate case type, the number of cases disposed after a defendant fails to contest the plaintiff's allegation, and a judgment or order against the defendant is entered by the court.

Disposed By Judge

For SRS reporting purposes, consider a disposed by judge disposition as a judgment or disposition reached by the judge in a case which is **not dismissed** and in which **no trial** is held.

- ✓ Report in the appropriate case type, the number of cases disposed after a judgment or decision has been rendered by a judge.

DISPOSITIONS

- ✓ Report stipulations/conditional judgments as disposed when the order approving the stipulation or conditional judgment is entered by the court.
- ✓ Report cases disposed as a result of the granting of a motion by the court for judgment on the pleadings.
- ✓ Report cases disposed as a result of a summary judgment after hearing by the judge.
- ✓ Report cases disposed **upon a decision or judgment entered by the court** pursuant to mediation /arbitration.

Disposed By Non-Jury Trial (Bench Or Judge Trial)

For SRS reporting purposes, consider the beginning of a non-jury trial to be when the first evidence is introduced or an opening statement is made.

- ✓ Report in the appropriate case type, the number of cases disposed as a result of a contested trial in which there is no jury and a judge determines both the issues of fact and law in a case.

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report cases disposed which result in a mistrial. **Report these cases in the appropriate disposition category when the case has a final disposition.**
- ✗ **DO NOT** report cases disposed as the result of the granting of a motion for a summary judgment (See Disposed By Judge).
- ✗ **DO NOT** report dispositions of simplified dissolutions in the **Disposed by Non-Jury Trial** category.

Disposed By Jury Trial

Paternity cases are the only type of Family cases that may result in a jury trial. For SRS reporting purposes, consider the beginning of a jury trial to be when the jurors and alternates are **sworn**.

- ✓ Report in the appropriate case type, the number of cases disposed when a judgment or decision is reached after a jury trial begins.
- ✓ Report cases disposed that settle after the jurors and alternates are sworn, **even if the jury did not reach a verdict.**

DISPOSITIONS

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✘ **DO NOT** report cases disposed which result in a mistrial. **Report these cases in the appropriate disposition category when the case has a final disposition.**
- ✘ **DO NOT** report cases disposed as a result of a summary jury trial. **Report these cases in the appropriate disposition category when the case has a final disposition.**

Disposed By Other

- ✓ Report in the appropriate case type, the number of cases that do not meet the requirements of the previously described disposition categories.
- ✓ Report cases disposed which are consolidated into a primary case. A primary case remains open until the final judicial decision is entered.
- ✓ Report cases that are transferred to another court or have a change of venue.

Number of Reopened Cases

Please refer to section “C” of the SRS form which reports information associated with the number of reopened cases during the specified reporting period. For motions or petitions that are filed with the court for the purposes of modification, supplemental petitions, petition enforcement or other, should be reported reopened as of the clerk’s document **stamp date**.

Modifications/Supplemental Petitions

- ✓ Report in the appropriate case type, the number of cases previously reported as disposed which are reactivated or resubmitted to the court for action to modify a previous judgment or decision.
- ✓ Report **re-hearings** and all motions filed in cases previously reported as disposed where **judicial action may be involved**.
- ✓ Report modifications of previous judgments or decisions. Examples include but are not limited to:
 - Modifications / supplemental petitions relating to a change in the amount of child support;
 - Modifications / supplemental petitions relating to a change in residential status of a child; or

REOPENED CASES

- Modifications / supplemental petitions relating to the conditions or length of visitation days of a non-resident parent.
- ✓ Report separate motions/supplemental petitions filed subsequent to the close of the case on the same day as **one** reopening. However, if separate motions/supplemental petitions are filed subsequent to the close of the case on different days, report each occurrence.
- ✓ Report Uniform Interstate Family Support Act (UIFSA) petitions and foreign judgments in which the initial support issue or other complaint matter has already been determined, and modifications or supplemental petitions arise. Report such activity under Reopened “Modifications / Supplemental petitions,” under the “UIFSA” or appropriate SRS case type which initiated the foreign judgment petition, respectively (See Number of Filings).

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report the dispositions of modifications or supplemental petitions.
- ✗ **DO NOT** report the execution of judgments.

Motions for Civil Contempt / Enforcement

- ✓ Report motions for civil contempt and motions for enforcement of previous judgments or decisions. Examples include but are not limited to:
 - Motion to enforce judgment;
 - Motion and order to show cause;
 - Motion to enforce visitation; or
 - Motion for contempt.
- ✓ Report contempt proceedings brought against the defendant or plaintiff held subsequent to the close of the case.
- ✓ Report separate motions/petitions filed subsequent to the close of the case on the same day as **one** reopening. However, if separate motions/petitions are filed subsequent to the close of the case **on different days**, report each occurrence.
- ✓ Report Uniform Interstate Family Support Act (UIFSA) petitions and foreign judgments in which the initial support issue or other complaint matter has already been determined, and enforcement action arises. Report such activity under Reopened “Petition Enforcement”

REOPENED CASES

cases, under the “UIFSA” and appropriate SRS case type that initiated the foreign judgment petition, respectively (See **Number of Filings**).

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✘ **DO NOT** report the dispositions of reopened cases.
- ✘ **DO NOT** report the execution of judgments.

Other

- ✔ Report in the appropriate case type, the number of cases previously reported as disposed which are reactivated or resubmitted to the court for action other than modifications /supplemental petitions or petition enforcement requests.
- ✔ Report re-hearings and all motions and supplemental petitions filed in cases previously reported as disposed where **judicial action may be involved**.
- ✔ Report stipulations /conditional judgments that are not successfully completed and are reactivated requiring judicial action.
- ✔ Report cases that resulted in a default judgment that are later reactivated.
- ✔ Report cases dismissed without prejudice which are later reactivated.
- ✔ Report separate motions/petitions filed subsequent to the close of the case on the same day as **one** reopening. However, if separate motions/petitions are filed subsequent to the close of the case **on different days**, report each occurrence.
- ✔ Report Uniform Interstate Family Support Act (UIFSA) petitions and foreign judgments in which the initial support issue or other complaint matter has already been determined, and a contested action arises. Report such activity under Reopened “Other” cases, under the “UIFSA” and appropriate SRS case type that initiated the foreign judgment petition, respectively (See Number of Filings).

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✘ **DO NOT** report the dispositions of reopened cases.
- ✘ **DO NOT** report the execution of judgments.

CASE TYPE DETERMINATIONS

Case Type Determinations

The following list includes the types of proceedings that are included for each SRS case type. To select the correct SRS case type you should follow these procedures:

- 1) Review each petition or complaint and determine the primary issue involved. In the court division where a cover sheet is required or mandated, use the completed cover sheet to determine the proper case type for filing. When a cover sheet is not mandated or not available then use the petition or complaint to determine the proper case type.
- 2) Select the appropriate SRS case type for the issue indicated within the petition or complaint; and
- 3) Report the petition or complaint under the correct SRS case type on the Family SRS form.
- 4) There are a number of cases that come in to the Clerk's office that do not require judicial workload and therefore should not be counted for SRS purposes. Some examples of these types of cases included but are not limited to:
 - Department of Revenue Administrative Order
 - Department of Revenue Establish Foreign Decree
 - Department of Revenue Interstate Support Order
 - Family Foreign Judgment

Simplified Dissolution

- Petitions for the termination of marriage filed pursuant to Florida Family Law Rule 12.105.

Dissolution

- Petitions for the termination of marriage pursuant to Chapter 61, Florida Statutes, other than simplified dissolution.

Domestic Violence

- All matters relating to injunctions for protection against domestic violence pursuant to section 741.30, Florida Statutes.

Dating Violence

- All matters relating to injunctions for protection against dating violence pursuant to section 784.046, Florida Statutes.

CASE TYPE DETERMINATIONS

Repeat Violence

- All matters relating to injunctions for protection against repeat violence pursuant to section 784.046, Florida Statutes.

Sexual Violence

- All matters relating to injunctions for protection against sexual violence pursuant to section 784.046, Florida Statutes.

DO NOT REPORT Dating Violence or Sexual Violence under Repeat Violence. Domestic, Dating, Repeat and Sexual Violence petitions / complaints should be reported under their separate case type.

Support IV-D

- All matters relating to child support in which an application for assistance has been filed with the Department of Revenue, Child Support Enforcement under Title IV-D, Social Security Act, except for such matters relating to dissolution of marriage petitions (sections 409.2564, 409.2571, and 409.2597, Florida Statutes), paternity, or UIFSA.

Support Non- IV-D

- All matters relating to child or spousal support in which an application for assistance has **not** been filed under Title IV-D, Social Security Act.

DO NOT Report any initial support matters that are included in petitions relating to **dissolution of marriage, paternity, UIFSA, or Foreign Judgments** under Support IV-D or Non Support IV-D.

UIFSA IV-D *(Uniform Interstate Family Support Act)*

- All matters relating to Chapter 88, Florida Statutes, in which an application for assistance has been filed under Title IV-D, Social Security Act.
- UIFSA IV-D matters are filed with the clerk's office to determine child support and/or paternity obligations from a foreign court (other state or country), or are brought back to court for enforcement, modification, or a contested matter involving same.

UIFSA Non IV-D

- All matters relating to Chapter 88, Florida Statutes, in which an application for assistance has **not** been filed under Title IV-D, Social Security Act.
- UIFSA Non IV-D matters are filed with the clerk's office to determine child support

CASE TYPE DETERMINATIONS

and/or paternity obligations from a foreign court (other state or country), or are brought back to court for enforcement, modification, or a contested matter involving same.

Other Family Court

- All matters involving the following:
 - Time sharing and/or parenting plans relating to minor children;
 - Annulment;
 - Delayed birth certificates pursuant to section 382.0195, Florida Statutes;
 - Expedited affirmation of parental status pursuant to section 742.16, Florida Statutes;
 - Termination of parental rights proceedings pursuant to section 63.087, Florida Statutes;
 - Declaratory judgment actions related to premarital, or post-marital agreements;
 - Other matters not included in other case types described in this section.

Adoption Arising Out of Chapter 63

- All matters relating to adoption pursuant to Chapter 63, Florida Statutes excluding any matters arising out of Chapter 39, Florida Statutes.

Name Change

- All matters relating to name change, pursuant to section 68.07, Florida Statutes.

Paternity / Disestablishment of Paternity

- All matters relating to paternity pursuant to Chapter 742, Florida Statutes.

DO NOT REPORT Adoption Arising Out of Chapter 63, Name Change or Paternity under Other Family Court. Adoption Arising out of Chapter 63, Name Change, and Paternity should be reported under their separate case types.

If you are unable to determine the correct SRS case type, contact Court Services staff at (850) 922-5094 or send e-mails to SRSNews@flcourts.org.

CIRCUIT FAMILY COURT PROCEEDINGS

Part 2

JUVENILE DELINQUENCY

Note: These Circuit Family Court Juvenile Delinquency SRS instructions replace and update the 2002 Delinquency instructions. Family Court is comprised of three (3) separate reporting requirements: **1)** Circuit Family Court Filings and Dispositions, **2)** Juvenile Delinquency, **3)** Juvenile Dependency.

This section provides guidance on procedures to be used when completing the Juvenile Delinquency portion of the monthly SRS forms. For ease of following the SRS forms, this section is divided into the major sections indicated on the form. Each ✓ or ✗ indicates guidelines and directions that should be followed when completing specific sections of the SRS form.

Note: The section entitled **Case Type Determinations** provides case type and category definitions. The SRS reporting form for the Juvenile Delinquency division has been updated and attached for your use.

Number of Complaints Filed

Please refer to section “A” of the SRS form which reports information associated with the number of cases filed during the specified reporting period. Report these cases filed as of the clerk’s document **stamp date**.

- ✓ Report the number of juveniles against whom a complaint is filed.
- ✓ Report multiple **charges** included on one complaint as one filing.
- ✓ Report multiple juveniles who are named on one complaint, each as a separate filing. If one juvenile is named on multiple complaints which are filed at the same time, each complaint should be reported.
- ✓ Report juveniles transferred to the reporting court from another court or jurisdiction, **for disposition purposes**. All case documents should be reported, if applicable, in the month filed with receiving clerk’s office (See Number of Complaints Filed).

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report juveniles with cases previously reported as disposed that are resubmitted to the court (See Number of Juveniles with Reopened Cases).
- ✗ **DO NOT** report the number of charges on each complaint.

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- ✘ **DO NOT** report complaints that have been disposed in another county that are transferred solely for jurisdiction/supervision purposes.

Number of Juvenile Complaints Disposed Prior To Petition

Please refer to section “B” of the SRS form which reports information associated with the number of juvenile complaints disposed prior to petition during the reporting period. Report these cases disposed as of the clerk’s document **stamp date**.

- ✔ Report the number of juvenile complaints disposed in which all charges are terminated prior to the filing of a petition of delinquency (e.g., No Petitions).
- ✔ Report juvenile complaints disposed in which all charges are direct filed to Criminal Court pursuant to section 985.227, Florida Statutes, prior to the filing of a delinquency petition (See reporting instructions regarding **Direct Files to the Criminal Division**).
- ✔ Report juvenile complaints disposed in which all charges are submitted to arbitration or mediation prior to the filing of a petition of delinquency.
- ✔ Report juvenile complaints disposed in which the juvenile is placed on a diversion or alternative sanctions program as to all charges prior to the filing of a delinquency petition.
- ✔ Report the number of juvenile complaints disposed where all charges that are pending pre-adjudication or predisposition are transferred to criminal court pursuant to section 985.226, Florida Statutes, prior to the filing of a delinquency petition (See reporting instructions regarding **Certifications to the Circuit Criminal Division**).

The following item is a common reporting error. Please check these items to ensure that the SRS report **does not** include this reporting error.

- ✘ **DO NOT** report complaints disposed prior to petition in which one or more charges are pending disposition.

Number of Petitions Filed

Please refer to section “C” of the SRS form which reports information associated with the number of petitions filed during the specified reporting period. Report these cases filed as of the clerk’s document **stamp date**.

- ✔ Report the number of juveniles against whom a petition for delinquency is filed pursuant to section 985.218, Florida Statutes. This includes petitions filed subsequent to failed alternative sanctions (formally known as JASP).

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- ✓ If one juvenile is named on multiple petitions which are filed at the same time, then each petition should be reported.
- ✓ Report one petition when multiple charges are included.
- ✓ Report multiple juveniles who are named on one petition, each as a separate filing.
- ✓ Report juveniles transferred to the reporting court from another court or jurisdiction **for disposition purposes**. All case documents should be reported, if applicable, in the month filed with the receiving clerk's office. (See common reporting errors identified below for further instructions on reporting juvenile transfers).

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report the number of charges on each petition.
- ✗ **DO NOT** report juveniles with cases previously reported as disposed that are resubmitted to the court (See Number of Juveniles with Reopened Cases).
- ✗ **DO NOT** report a petition filed for juveniles with cases transferred to the reporting court from another court or jurisdiction **for supervision purposes** when all issues in the case have been agreed upon. These cases should be reported as **reopened** if subsequent judicial activity occurs due to a violation of probation or another court matter (See Number of Juveniles with Reopened Cases).

Number of Petitions Disposed

Please refer to section "D" of the SRS form which reports information associated with the number of petitions disposed during the specified reporting period. For reporting purposes, petitions are to be reported as disposed after the final judicial decision is entered as to **all charges** which terminates a juvenile delinquency proceeding by an adjudication, dismissal, consolidation, certification or direct file. Report these cases disposed as of the clerk's document **stamp date**.

- ✓ Report the number of juveniles against whom a petition for delinquency is disposed as to **all charges**.
- ✓ Report juveniles with petitions submitted to arbitration or mediation on **all charges**.
- ✓ Report as disposed a petition that is consolidated. Report the disposition in the month of the consolidation.

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- ✓ Report as disposed transfers to another jurisdiction that are **not** transferred for the purposes of jurisdiction or supervision. The originating county should report the transfer as disposed in the month of transfer.
- ✓ Report the number of juveniles against whom a petition for delinquency pending **adjudication or disposition** is subsequently transferred to adult criminal court. All charges must be transferred to adult criminal court to be reported as a disposition for SRS. **DO NOT** report the case under **Number of Petitions Disposed** if all charges are not transferred.

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report dispositions of reopened cases.
- ✗ **DO NOT** report petitions as disposed if one or more charges are pending. For example, if the state attorney declines to prosecute on a charge, and disposition is pending as to the remaining charges, the case should not be reported disposed for SRS until action has been taken on every charge.

Number of Juveniles with Reopened Cases

Please refer to section “E” of the SRS form which reports information associated with the number of juveniles with reopened cases filed during the specified reporting period. Report these cases reopened as of the clerk’s document **stamp date**.

- ✓ Report the number of juveniles with cases previously reported as disposed which are reactivated or resubmitted to the court **where judicial action may be involved**.
- ✓ Report juveniles with cases filed for judicial action after being submitted to arbitration or mediation.
- ✓ Report motions and petitions filed subsequent to the close of the case. If several motions or petitions are filed on the same day for the same case, report only one reopening. However, if several motions are filed during the reporting period on different days for the same case, each motion or petition should be reported.
- ✓ Some examples of reopened cases include but are not limited to motions or petitions for:
 - Violations of probation;
 - Rule to show cause;
 - Motion to expunge/seal records;
 - Motion to transfer;

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- Motion for new trial;
 - Motion for extraordinary relief; and
 - Motion for rehearing.
- ✓ Report disposed cases originally transferred for the purpose of jurisdiction and supervision that require judicial action. For example, juvenile delinquency cases transferred to a jurisdiction for supervision purposes only, **should not** be reported for SRS. However, if the case is brought before the court in the receiving jurisdiction due to a violation of sanctions or conditions imposed at the original adjudication, or due to a request for modification of the said sanctions, the case should be reported as reopened.

The following items are common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** include terminations of probation.
- ✗ **DO NOT** report reopened cases based upon whether a hearing is held. There does not have to be a hearing before the judge to constitute a reopening for SRS.
- ✗ **DO NOT** report petitions for delinquency filed subsequent to failed alternative sanctions.

Number of Certifications to the Circuit Criminal Division

Please refer to section “F” of the SRS form which reports information associated with the number of certifications to the circuit criminal division during the specified reporting periods. Report these cases transferred as of the clerk’s document **stamp date**.

- ✓ Report the number of **juveniles** transferred to circuit criminal court for prosecution as an adult following a waiver hearing pursuant to section, 985.226, Florida Statutes. Report the number of **juveniles**, not the number of cases or charges filed against the juvenile.
- ✓ Report the number of juveniles that are certified to felony court with a voluntary or involuntary waiver.

Number of Direct Files to the Criminal Division

Please refer to section “G” of the SRS form which reports information associated with the number of juveniles direct filed to the felony or county criminal division during the specified reporting period. Report these cases transferred as of the clerk’s document **stamp date**.

- ✓ Report the number of juveniles transferred to criminal court for prosecution as an adult following the filing of an information by the state attorney pursuant to section 985.227,

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Florida Statutes. Report the number of **juveniles** not the number of cases or charges filed against the juvenile.

Number of Detention Hearings

Please refer to section "H" of the SRS form which reports information associated with the number of detention hearings held during the specified reporting period.

- ✓ Report the number of **juveniles** for whom a hearing is held to determine whether the juvenile is to be detained, continued to be detained, or released while proceedings are pending.

NOTE: A detention hearing may be held before or after the disposition of a case and should be reported for SRS each time one is held. For example, according to Florida Statutes, contempt proceedings held subsequent to case disposition, pursuant to section 985.216 (4)(b), Florida Statutes, will result in a detention hearing and should be reported for SRS.

Case Type Determinations

Delinquency

- ✓ All matters relating to juveniles who are charged with a felony or misdemeanor offense, contempt of court, or a violation of a local penal ordinance, other than a juvenile traffic offense.

If you are unable to determine the correct SRS case type, contact Court Services staff at (850) 922-5094.

JUVENILE DEPENDENCY

CIRCUIT FAMILY COURT PROCEEDINGS

Part 3

JUVENILE DEPENDENCY

Note: These Circuit Family Court Juvenile Dependency SRS instructions replace and update the 2002 Dependency instructions. Family Court is comprised of three (3) separate reporting requirements: **1)** Circuit Family Court Filings and Dispositions, **2)** Juvenile Delinquency, **3)** Juvenile Dependency.

This section provides guidance on procedures to be used when completing the juvenile dependency portion of the monthly Juvenile SRS form. For ease of following the SRS form, this section is divided into the major sections indicated on the form. Each ✓ or ✗ indicates guidelines and directions that should be followed when completing specific sections of the SRS form.

Note: The section entitled **Case Type Determinations** provides case type and category definitions. The SRS reporting form for the Juvenile Dependency division has been updated and attached for use.

PETITIONS FILED

Number of Petitions Filed

Please refer to section “A” of the SRS form which reports information associated with the number of dependency petitions filed during the specified reporting period.

- Report **one filing** when multiple children are named on one petition. The number of **petitions** filed should be reported, not the number of children.
- Report petitions for dependency transferred to the reporting court from another court or jurisdiction for disposition purposes. Report the number of **petitions** not the number of children named on the petition (See Number of Petitions Filed).
- ✓ Report the number of **dependency petitions** filed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section A-1**).
- Report petitions to remove the disabilities of non-age of minors filed pursuant to section 743, Florida Statutes.

Note: This statute captures Emancipation under section 743, F.S. for minors in Residential, Utility or Bank Account matters. All other Emancipation matters should be filed in regular Circuit Family under the “Other Family Court” case type.

JUVENILE DEPENDENCY

- ✓ Report the number of **shelter petitions** filed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section A-2**).
- ✓ Report the number of **petitions for Termination of Parental Rights Arising Out of Chapter 39** filed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section A-3**).
- ✓ Report the number of **petitions for Adoption Arising Out of Chapter 39** filed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section A-4**).
- ✓ Report **petitions for children in need of services and families in need of services (CINS/FINS)** as provided under section 984, Florida Statutes, (**reporting section A-5**).

The following items identify common reporting errors. Please check these items to ensure that the SRS report **does not** include these reporting errors.

- ✗ **DO NOT** report the number of children listed on a dependency petition. Report only the number of dependency petitions filed during the specified reporting period.
- ✗ **DO NOT** report **truancy petitions** filed pursuant to section 984.151, Florida Statutes (See Frequently Asked Questions).
- ✗ **DO NOT** include petitions filed on children with cases previously reported as disposed that are resubmitted to the court (See Number of Reopened Cases).
- ✗ **DO NOT** report petitions for dependency transferred to the reporting court from another court or jurisdiction for supervision purposes (See Number of Reopened Cases).

PETITIONS DISPOSED

Number of Petitions Disposed

Please refer to section “B” of the SRS form which reports information associated with the number of petitions disposed during the specified reporting period. **For reporting purposes, petitions are to be reported as disposed after an order of disposition is filed with the clerk.**

- Report only one disposition when multiple children are named on one petition.
- Report the disposition which occurs first, when there are multiple dispositions.
- Report dependency cases consolidated into another case with other siblings.

JUVENILE DEPENDENCY

- Report petitions dismissed by the court or the Department.
- ✓ Report the number of **dependency petitions** disposed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section B-1**).
- ✓ Report the number of **shelter petitions** disposed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section B-2**).
- ✓ Report the number of **petitions for Termination of Parental Rights Arising Out of Chapter 39** disposed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section B-3**).
- ✓ Report the number of **petitions for Adoption Arising Out of Chapter 39** disposed pursuant to section 39, Florida Statutes, during the reporting period, (**reporting section B-4**).
- ✓ Report the number of **petitions for children in need of services and families in need of services (CINS/FINS)** that are disposed as provided under section 984, Florida Statutes, (**reporting section B-5**).
- ✓ As an alternative to the New 2010 SRS Family Court Reporting form, the **Pre-2010 Final Disposition Form for Family Court Cases** may be used for cases filed PRIOR to January 1, 2010. This optional form may be used if your office has difficulty identifying case categories for cases previously filed based on the new 2010 case types. This optional form may only be used January 1, 2010 through December 31, 2012 (3 calendar years). This form does not include the reporting of Reopens filed prior to January 2010 for Family Court Cases.

The following item is a common reporting error. Please check this item to ensure that the SRS report does not include these reporting errors.

- ✗ **DO NOT** include the dispositions of reopened cases, (See Number of Reopened Cases).

Note: The Disposition Types contested and uncontested are no longer captured under SRS reporting requirements.

OTHER ACTIONS

Number of Reopened Cases

Please refer to section “C” of the SRS form which reports information associated with the number of reopened cases during the specified reporting period, (**reporting section C-1**).

- ✓ Report each motion or petition filed subsequent to the disposition of the case.

JUVENILE DEPENDENCY

- ✓ Some examples include but are not limited to petitions or motions for:
 - Extraordinary relief;
 - Rehearings;
 - Medical or psychiatric treatment;
 - Change of custody;
 - Order to show cause;
 - Attorney's fees; and
 - Non-fulfillment of performance agreement.

- ✓ If several motions, petitions, supplemental petitions or amended petitions are filed on the same day for the same case then report only one reopening. However, if several motions are filed during the reporting period on different days then each motion or petition is reported as a reopened case.

- ✓ Report cases transferred for jurisdiction/supervision purposes if they are reactivated or resubmitted to the court.

The following item is a common reporting error. Please check this item to ensure that the SRS report does not include the reporting error.

- ✘ **DO NOT** report the petitions for termination of parental rights in the reopened case category. Petitions for termination of parental rights should be reported in section “A” of the SRS reporting form as a new filing for the Dependency division.

Number of Judicial Review Hearings

Please refer to section “C” of the SRS form which reports information associated with the number of judicial review hearings / permanency review hearings held during the specified reporting period, (**reporting section C-2**).

- Also include Permanency Review Hearings under Judicial Review Hearings.

- ✓ Report the number of hearings before a judge or general magistrate whose purpose is to determine the status of children remaining in foster care or any status of a child pursuant to section 39.701, Florida Statutes.

Number of Shelter Hearings

Please refer to section “C” of the SRS form which reports information associated with the number of shelter hearings held during the specified reporting period, (**reporting section C-3**).

JUVENILE DEPENDENCY

- ✓ Report the number of hearings held to determine whether a child is to be sheltered, continued to be sheltered or reunited while proceedings are pending in the case pursuant to section 39.402, Florida Statutes.

JUVENILE DEPENDENCY

CASE TYPE DETERMINATIONS

Case Type Determinations

The following list includes the types of proceedings that are included for each SRS case type. To select the correct SRS case type you should follow these procedures:

- 1) Review each petition or complaint and determine the issue involved. In the court division where a cover sheet is required or mandated, use the completed cover sheet to determine the proper case type for filing. When a cover sheet is not mandated or not available then use the petition or complaint to determine the proper case type.
- 2) Select the appropriate SRS case type for the issue indicated within the petition or complaint; and
- 3) Report the petition or complaint under the correct SRS case type on the Juvenile SRS form.
- 4) There are a number of cases that come into the Clerk's office that do not require judicial workload and therefore should not be counted for SRS purposes. Some examples of these types of cases included but are not limited to:
 - Truancy petitions filed pursuant to section 984.151, Florida Statutes.
 - Department of Children and Families Dependency Petitions for Injunction pursuant to Chapter 39, Florida Statutes.

Dependency

- ✓ All matters relating to dependency.

Shelter

- ✓ All matters relating to shelter petitions pursuant to Chapter 39, Florida Statutes.

Termination of Parental Rights Arising Out of Chapter 39

- ✓ All matters relating to termination of parental rights pursuant to Chapter 39, Florida Statutes.

Adoption Arising Out of Chapter 39

- ✓ All matters relating to adoption pursuant to Chapter 39, Florida Statutes.

JUVENILE DEPENDENCY

CINS / FINS

- ✓ All matters relating to children in need of services (and families in need of services) pursuant to Chapter 984, Florida Statutes.

If you are unable to determine the correct SRS case type, contact Court Services staff at (850) 922-5094.

HEARING TYPES CAPTURED

Hearing Types

The following list includes the types of hearings captured by SRS that include Judicial workload. To select the correct SRS hearing type you should follow these procedures:

- 1) Review each motion for hearing and determine the issue involved;
- 2) Select the appropriate SRS hearing type for the issue indicated within the motion; and
- 3) Report the hearing held under the correct SRS hearing type on the Juvenile SRS form.

Judicial Review Hearings

- ✓ All hearings held before a judge or general magistrate whose purpose is to determine the status of children remaining in foster care or any status of a child pursuant to section 39.701, Florida Statutes.
 - Also include Permanency Review Hearings under Judicial Review Hearings.

Shelter Hearings

- ✓ All hearings held to determine whether a child is to be sheltered, continued to be sheltered or reunited while proceedings are pending in the case pursuant to section 39.402, Florida Statutes.

If you are unable to determine the correct SRS hearing type captured, contact Court Services staff at (850) 922-5094.

CIRCUIT FAMILY COURT PROCEEDINGS FREQUENTLY ASKED QUESTIONS

Frequently Asked Questions For Circuit Family Court Proceedings

Note: The questions received from the various clerk staff that required a revision to the New SRS Circuit Family and Circuit Civil instructions have not been incorporated in these Frequently Asked Questions (FAQ). Those questions and comments have been incorporated into the SRS Manual 2010 Circuit Family and Circuit Civil Revisions.

1. (Q) Will Form 12.928, Cover Sheet for Family Cases, be required in Dependency and Delinquency cases?

Answer: According to the October 15, 2009, Supplement to Supreme Court Opinion SC08-1141 on page 5, the first paragraph, the Supreme Court states the following: "We also amend form 12.928 to make it a Florida Family Law Rule of Procedure Form, as opposed to a Florida Supreme Court Approved Family Law Form, as requested by the Family Law Rules Committee." In the last paragraph on page 5, the Supreme Court further states: "Our intent is to ensure that form 12.928, as adopted herein, is filed in all cases under the Florida Family Law Rules of Procedure or the Florida Rules of Juvenile Procedure." As of December 2009, the Court has not yet adopted a rule that requires the family court cover sheet be filed in delinquency and dependency cases. However, the Court's 08-1141 opinion indicates the intention and momentum of the Court to have the family court cover sheet filed in all cases that fall under the definition of family and juvenile cases to facilitate the clerk's responsibility to report judicial workload data pursuant to section 25.075, Florida Statutes.

2. (Q) Will Form 1.998, Final Disposition Form, be required in Family Cases?

Answer: Per information contained in the Supreme Court Opinion SC08-1141, Form 1.998, the Final Disposition Form, is only required to be filed with the disposition by the prevailing party a Civil Case. This form is not required for Family Court Cases. According to the October 15, 2009, Supplement to Supreme Court Opinion SC08-1141 at the bottom of page 18, under Pleadings and Motions, the Supreme Court states the following: (a) the party opening or reopening a case under these rules shall file with the clerk of the circuit court Florida Family Law Rules of Procedure Form 12.928, Cover Sheet for Family Court Cases; and (b) the requirement in rule 1.100(c)(3) that parties file a final disposition form with the clerk if the action is settled without a court order or judgment being entered or if the action is dismissed by the parties, shall not apply to proceedings governed by these rules.

Please review the Florida Rules of Civil Procedure for more information on this matter.

Additionally, please note that Form 1.998, the Final Disposition Form is not required to dispose a case for SRS purpose and is not used to determine the type of disposition. For

CIRCUIT FAMILY COURT PROCEEDINGS FREQUENTLY ASKED QUESTIONS

SRS purposes a case can be disposed by trial, order, final judgment, mediated settlement or settlement as per instructions in the 2002 SRS Manual and the updated SRS 2010 instructions. As it relates to SRS, these forms are used as tools to assist in identifying the correct filing case type. Although the Form 1.998 is not required for SRS purposes, please note that it is required by the Rules of Judicial Administration and the Florida Rules of Civil Procedure.

3. (Q) It is confusing as to why the new Pre-2010 Optional disposition forms are called **optional**. Is this because at some point they won't be necessary? We are required to use these for reporting cases filed in 2009 and disposed in 2010, so that wouldn't be optional, right?

***Answer:** As an alternative to the New 2010 SRS Circuit Civil and Circuit Family Court Reporting forms, the Pre-2010 Final Disposition Forms for Circuit Civil and Circuit Family Court Cases may be used for cases filed PRIOR to January 1, 2010. This optional form may be used if your office has difficulty identifying case type categories for cases previously filed based on the new 2010 case types. This optional form may only be used January 1, 2010 through December 31, 2012 (3 calendar years because the reporting or Pre-2010 cases should be minimal by December 31, 2012). This form does include the reporting of Reopens filed prior to January 2010 for Circuit Civil Court Cases. However, it does not include the reporting of Reopens filed prior to January 2010 for Circuit Family Court Cases.*

***For example:** You have a Mortgage Foreclosure case which was filed September 2009 and the Circuit Civil filing case type is “Real Property / Mortgage Foreclosure.” The case disposes in March 2010. What is the proper case type to use for the disposition of this case? Is it a “Commercial Foreclosure,” Homestead Residential 50,001 – 249,999 or “Non –Homestead Residential 50,001 -249,999?” Your staff would have to determine which case type would be correct for disposition purposes. If they are able to do so, then use the New SRS Circuit Civil reporting forms, but if they are not then use the Optional Pre-2010 Final Disposition Form for Circuit Civil Court Cases.*

4. (Q) We file our shelter petitions in the same case file as our petitions for dependency. How do we report shelters as disposed if the petition is granted and the next petition is for dependency?

***Answer:** Almost every clerk office files their Shelter petitions in the same case file as the dependency petition. This is very common place. The reporting of disposition information for all dependency court matters is the same as it always has been. However, since shelter petitions now require filing and disposition reporting, please report these petitions in the same manner as other dependency cases.*

Please report a petition disposed for SRS purposes when “an order of disposition is filed with the clerk.” (Please reference the new 2010 Circuit Family instructions.) This is the

CIRCUIT FAMILY COURT PROCEEDINGS FREQUENTLY ASKED QUESTIONS

same instruction as in the 2002 Manual and in the current updated Dependency 2010 Family Court information. You may simultaneously have a shelter and dependency event occur but the disposition of the event is when the matter has been granted or denied by court order.

5. (Q) What disposes a Dependency petition and when?
- a) Does an Order of Disposition dispose a case? If this is the case, our office can get multiple Orders of Disposition on a case (1 for the mother and 1 for each father)?
 - b) Would I dispose a case each time I get an order?
 - c) Also, after we get the Orders of Disposition, the case continues to go to court for judicial review. Should the case remain open until the case is no longer going to court? Or should we dispose of the case and then reopen it every time it is scheduled for a judicial review?

Answer: *For SRS purposes a Final Disposition Form, Form 1.998 is not needed to dispose a case. The SRS Manual provides general guidelines for reporting dispositions. Based on these guidelines for this question, dispositions would be reported as: According to our New Circuit Family SRS 2010 Instructions “petitions are to be reported as disposed after an order of disposition if filed with the clerk.”*

- a) *Yes, an Order of Disposition does dispose a case for SRS purposes. If you get multiple Orders of Disposition please follow the first two (2) bullet points that state: “Report only one disposition when multiple children are named on one petition and report the disposition which occurs first, when there are multiple dispositions.”*
 - b) *No, for SRS purposes you will not dispose of a case each time you get an order if the case is already disposed and you have multiple orders for one case. However, for clerk and record keeping purposes you should docket each order in your system as is the required and common practice.*
 - c) *No, once a case is disposed for SRS purposes, it should not remain open under SRS. However, you should dispose of the case and then reopen it every time you have a judicial review.*
6. (Q) If there is a new case filed with the clerk’s office that originated from a Shelter Petition, our office enters that case under the Dependency filing type of Shelter Petition. Later, the Department of Children and Families (DCF) follows up by filing a Dependency Petition. Should our office change the filing type to a Dependency Petition or do we leave the filing type as a Shelter Petition and dispose it as such? The same scenario could also apply to Termination of Parental Rights (TPR) petitions and Adoption Petitions arising out of a Chapter 39. One dependency case could potentially have all 4 dependency petition case types under one case number.

Answer: *Dependency cases do have the potential of having up to four (4) types of petitions filed under one case number. Please report the first/original petition as the filing case type for the case. If there are subsequent petitions filed after the initial petition then you should*

CIRCUIT FAMILY COURT PROCEEDINGS FREQUENTLY ASKED QUESTIONS

docket them in your system and count them under the correct “Number of Petitions Filed” case type. But do not change the initial or original filing case type just because you have received other petitions.

Example: The case comes in as a Shelter Petition. Please count this filing as a one under the Shelter petition. If any other petitions come in under this case number, please count those petitions but do not change the original case type. However, at the time of disposition, please use the order disposing the case to determine your disposition case type.

7. (Q) When the Department of Revenue (DOR) files a Complaint to Determine Paternity and Administrative Support what case type would we use in 2010? Our office currently has the following case types that we choose from: Support, URESA/UIFSA and Other Domestic (Other Family).

Answer: The new SRS Circuit Family Case Type for this filing, effective January 1, 2010, will be “Paternity / Disestablishment of Paternity.” This case type used to be a subcategory of “Other Family.”

8. (Q) Will our office now be reporting on child support and UIFSA cases whether DOR is currently involved in a case at the point of the case being filed, including disposition and any Reopens?

Answer: For SRS Purposes starting January 1, 2010, all DOR Title IV-D filings and dispositions should be correctly reported under the “Support IV-D” Family Case Type. The same for UIFSA cases, UIFSA IV-D.

9. (Q) As DOR gets in and out of child support and domestic cases constantly will our office need to set up something different to capture these events?

Answer: Please note: that it is fine for the disposition case type and the filing case type of one case number to be different.

Example: Cases can start out as a Petition for Dissolution of Marriage (DOM) case type and then a petition for enforcement is filed. This does not change the original filing case type. Also, if the Department of Revenue (DOR) gets in and out of a Support case, your office should dispose the case under the proper case type according to the final judgment. If the filing was a Support IV-D because of DOR, but the disposition was a Support Non IV-D case type based on the final judgment, then report as the final judgment directs.

10. (Q) Our Juvenile Dependency division has recently had filings by Department of Children & Families (DCF) for Petitions for Injunction. These petitions and cases require a Court hearing and Order signed by judge. Will these events be captured on SRS reporting?

Answer: No, these Florida Statute Chapter 39 Petitions for Injunctions are not considered petitions for dependency, shelter, TPR, adoptions or CIN/FINS, and therefore should not

CIRCUIT FAMILY COURT PROCEEDINGS FREQUENTLY ASKED QUESTIONS

be counted as SRS filings.

***Please Note:** Florida Statute Chapter 741 Petitions for Injunctions are captured under the Family Court case type of “Domestic Violence.”*

11. (Q) Child Support was ordered in a divorce case and later was redirected to DOR support enforcement. The case is re-opened with a petition to modify support. Effective January 1, 2010, will the re-open be reported under Support instead of Dissolution of Marriage (DOM)? If DOR is not involved, will the modification re-open be reported under DOM or whatever the original case was?

***Answer:** It is okay for one Case Number to have a different filing case type as compared to the disposition case type. So in your example, the reopen to modify support should be reported under Support IV-D case type. If DOR was not involved then the reopen would be reported for SRS under DOM or whatever the original case type.*

12. (Q) Recently, the Department of Children & Families has filed Motions to Compel (Access to a child/ren). A hearing is held and the judge signs the Order, however, the Department has not filed or proceeded any further in these cases. In our computer system, they will show as an opened case. Do I close the case the day the judge signs the Order to Compel? Will these be reported anywhere on the new SRS Reporting?

***Answer:** If the Motion to Compel Access to the Children was a petition to open a case, then the order signed by the court granted or denying the petition/motion should dispose the case.*

However, if the Motion to Compel was a supplemental motion during an already active/open dependency case, then the court order granting/denying the motion does not dispose the case.

For SRS purposes, please report the correct event filings if they open or activate a case, or report them under reopens if they are supplemental petitions. Motions do not open or close a case for SRS purposes. The new dependency instructions provide more guidance.

13. (Q) Do all Civil and Family **Reopens** require a submission of a Cover Sheet 1.997 or 12.928?

Answer:

- a) Reopens filed under Circuit Civil Case Types do not require the submission of Form 1.997, the Revised Civil Cover Sheet.*
- b) Reopens filed under Circuit Family Court Case Types do require the submission of Form 12.928, Cover Sheet for Family Court Cases.*

Supreme Court of Florida

Summary for the Month of _____, 20____ Circuit _____ County
Pursuant to the Requirements of F.S. 25.075

Section II. Family Court - Part 1.a.

	Simplified Dissolution	Dissolution	Domestic Violence	Dating Violence	Repeat Violence	Sexual Violence
A. Number of Cases Filed						
B. Number of Cases Disposed						
1. Dismissed, Settled or Disposed Before Hearing						
2. Dismissed, Settled or Disposed After Hearing						
3. Disposed by Default						
4. Disposed by Judge						
5. Disposed by Non-Jury Trial						
6. Disposed by Jury Trial						
7. Disposed by Other						
C. Reopened Cases						
1. Modification/ Supplemental Petition						
2. Motion for Civil Contempt/ Enforcement						
3. Other						

Supreme Court of Florida

Summary for the Month of _____, 20____ Circuit _____ County
Pursuant to the Requirements of F.S. 25.075

Section II. Family Court - Part 1.b.

	Support		UIFSA		Other Family Court	Adoption Arising out of Chapter 63	Name Change	Paternity/ Disestablishment of Paternity
	IV-D	Non IV-D	IV-D	Non IV-D				
A. Number of Cases Filed								
B. Number of Cases Disposed								
1. Dismissed, Settled or Disposed Before Hearing								
2. Dismissed, Settled or Disposed After Hearing								
3. Disposed by Default								
4. Disposed by Judge								
5. Disposed by Non-Jury Trial								
6. Disposed by Jury Trial								
7. Disposed by Other								
C. Reopened Cases								
1. Modification/ Supplemental Petition								
2. Motion for Civil Contempt/ Enforcement								
3. Other								

Supreme Court of Florida

Summary for the Month of _____, 20____ Circuit
County

Pursuant to the Requirements of F.S. 25.075

Section II. Family Court

Part 2. Delinquency		Part 3. Dependency		
A. Complaints Filed		A. Petitions Filed		
B. Complaints Disposed Prior to Petition		1. Dependency Petitions Filed		
C. Petitions Filed		2. Shelter Petitions Filed		
D. Petitions Disposed		3. Termination of Parental Rights Petitions Filed Arising out of Chapter 39		
E. Juveniles with Reopened Cases		4. Adoption Petitions Filed Arising out of Chapter 39		
		5. CINS/FINS Petitions Filed		
F. Number of Certifications to Circuit Criminal Division		B. Petitions Disposed		
G. Number of Direct Files to Criminal Division		1. Dependency Petitions Disposed		
H. Number of Detention Hearings		2. Shelter Petitions Disposed		
		3. Termination of Parental Rights Petitions Disposed Arising out of Chapter 39		
		4. Adoption Petitions Disposed Arising out of Chapter 39		
		5. CINS/FINS Petitions Disposed		
		C. Other Actions		
		1. Reopened Cases		
		2. Number of Judicial Review Hearings		
3. Number of Shelter Hearings				

Pre-2010 Final Disposition Form for Family Court

Supreme Court of Florida

Summary for the Month of _____, 20____ Circuit _____ County
 Pursuant to the Requirements of F.S. 25.075

Section II. Family Court - Part 1

Only for the Reporting of the Disposition of Cases filed PRIOR to January 1, 2010.

This Form is OPTIONAL and is only valid through December 31, 2012.

	Child Support	UIFSA	Other Domestic Relations	Repeat Violence
B. Number of Cases Disposed				
1. Dismissed, Settled or Disposed Before Hearing				
2. Dismissed, Settled or Disposed After Hearing				
3. Disposed by Default				
4. Disposed by Judge				
5. Disposed by Non-Jury Trial				
6. Disposed by Jury Trial				
7. Disposed by Other				

Part 3. Dependency

Only for the Reporting of the Disposition of Dependency Petitions filed PRIOR to January 1, 2010.

Total Petitions Disposed (including CINS/FINS) for Petitions filed prior to January 1, 2010.	
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