



Office of the State Courts Administrator

Kimberly Curry

Senior Court Analyst I

Phone: (850) 488-2406 Fax: (850) 414-1342

e-mail:curryk@flcourts.org

M E M O R A N D U M

TO: Clerks of Circuit Court

FROM: Kimberly Curry, Senior Court Analyst I 
Office of the State Courts Administrator, Court Services

DATE: August 31, 2011

SUBJECT: Summery Reporting System (SRS) Technical Memo 11-01
Correction-Real Property/Mortgage Foreclosure

The purpose of this technical memorandum is to provide a minor correction to the SRS manual guidelines for reporting Real Property/Mortgage Foreclosure Case Type subcategories. Subsequently, you will find the new and corrected instructions to be followed.

Page 4-15 & 4-16 of the 2010 SRS Circuit Civil revisions for the 2002 SRS Manual, currently provides instructions in reference to reporting all matters related to Real Property/Mortgage Foreclosures in the appropriate subcategories.

New instructions:

All matters relating to the Real Property/Mortgage Foreclosure case type must be properly reported in one of the following ~~nine (9)~~ **twelve (12)** subcategories based on the estimated dollar amount in controversy and the case distinction of commercial, residential and other real property actions.

Subcategories of Real Property/Mortgage Foreclosure

(A) Commercial foreclosure - all matters relating to the termination of a business owner's interest in commercial property by a lender to gain title or force a sale to satisfy the unpaid debt secured by the property.

This subcategory is based on the estimate of the dollar amount in controversy of the claim (section 28.241, Florida Statutes).

- a) \$0 - \$50,000 (Circuit Civil cases only)
- b) \$50,001 - \$249,999
- c) \$250,000 or more

(B) Homestead Residential foreclosure - all matters relating to the termination of a residential property owner's interest by a lender to gain title or force a sale to satisfy the unpaid debt secured by the property where the property has been granted a homestead exemption.

This subcategory is based on the estimate of the dollar amount in controversy of the claim (section 28.241, Florida Statutes).

- a) \$0 - \$50,000 (Circuit Civil cases only)
- b) \$50,001 - \$249,999
- c) \$250,000 or more

(C) Non-Homestead Residential foreclosure - all matters relating to the termination of a residential property owner's interest by a lender to gain title or force a sale to satisfy the unpaid debt secured by the property where the property has not been granted a homestead exemption.

This subcategory is based on the estimate of the dollar amount in controversy of the claim (section 28.241, Florida Statutes).

- a) \$0 - \$50,000 (Circuit Civil cases only)
- b) \$50,001 - \$249,999
- c) \$250,000 or more

(D) Other real property actions - all matters relating to land, land improvements, or property rights not involving commercial or residential foreclosure.

This subcategory is based on the estimate of the dollar amount in controversy of the claim (section 28.241, Florida Statutes).

- a) \$0 - \$50,000 (Circuit Civil cases only)
- b) \$50,001 - \$249,999
- c) \$250,000 or more

Please ensure that this revision is forwarded to all staff responsible for reporting data for SRS purposes for inclusion to the SRS Manual. If you have any questions or concerns regarding this or any SRS related issue, please contact me at (850) 488-1509.

Cc: Gregory Youchock, Chief of Court Services, OSCA
Kristine Slayden, Supervisor of Research and Data, OSCA
Miriam Jigger, Senior Court Analyst II, OSCA