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APPENDIX ONE

JUDICIAL CASE WEIGHT BREAKDOWN

This appendix contains a detailed breakdown of each case weight used in the Judicial Weighted Caseload Model.

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Capital Murder	Preliminary Proceedings, Arraignments, Pleas	172	100%	172
	Pretrial Hearings, Motions and Case Conferences	437	100%	437
	Jury Trial	2,412	31%	745
	Bench Trial	355	0.6%	2
	Disposition	99	100%	99
	Post Judgment Activity	449	77%	345
	Case Related Administration	351	100%	351
	Final Case Weight			2,151
Serious Crimes Against Persons	Preliminary Proceedings, Arraignments, Pleas	25	100%	25
	Pretrial Hearings, Motions and Case Conferences	86	100%	86
	Jury Trial	697	12%	85
	Bench Trial	71	0.3%	0
	Disposition	20	100%	20
	Post Judgment Activity	62	66%	41
	Case Related Administration	18	100%	18
	Final Case Weight			275
Less Serious Crimes Against Persons	Preliminary Proceedings, Arraignments, Pleas	10	100%	10
	Pretrial Hearings, Motions and Case Conferences	12	100%	12
	Jury Trial	572	4%	23
	Bench Trial	37	0.4%	0
	Disposition	9	100%	9
	Post Judgment Activity	61	24%	15
	Case Related Administration	7	100%	7
	Final Case Weight			76

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Crimes Against Property	Preliminary Proceedings, Arraignments, Pleas	11	100%	11
	Pretrial Hearings, Motions and Case Conferences	10	100%	10
	Jury Trial	239	1%	3
	Bench Trial	42	0.3%	0
	Disposition	8	100%	8
	Post Judgment Activity	64	25%	16
	Case Related Administration	9	100%	9
	Final Case Weight			57
Drug Offenses (excl Drug Court)	Preliminary Proceedings, Arraignments, Pleas	9	100%	9
	Pretrial Hearings, Motions and Case Conferences	15	100%	15
	Jury Trial	266	1%	3
	Bench Trial	41	0.1%	0
	Disposition	9	100%	9
	Post Judgment Activity	55	31%	17
	Case Related Administration	4	100%	4
	Final Case Weight			57
Drug Offenses Involving Drug Court	Preliminary Proceedings, Arraignments, Pleas	8	100%	8
	Pretrial Hearings, Motions and Case Conferences	13	100%	13
	Disposition	10	100%	10
	Post Judgment Activity	69	100%	69
	Case Related Administration	7	100%	7
	Final Case Weight			108

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Simplified Dissolution	Pretrial Hearings, Motions and Case Conferences	0**	100%	0
	Bench Trial	122	0.7%	1
	Disposition	3	100%	3
	Post Judgment Activity	96	6%	5
	Case Related Administration	4	100%	4
	Final Case Weight			14
Ordinary Dissolution	Pretrial Hearings, Motions and Case Conferences	7	100%	7
	Bench Trial	180	9%	15
	Disposition	5	100%	5
	Post Judgment Activity	23	111%	25
	Case Related Administration	8	100%	8
	Final Case Weight			61
Child Support Enforcement	Pretrial Hearings, Motions and Case Conferences	3	100%	3
	Bench Trial	15	5%	1
	Disposition	3	100%	3
	Post Judgment Activity	10	103%	10
	Case Related Administration	8	100%	8
	Final Case Weight			24
Domestic Violence	Pretrial Hearings, Motions and Case Conferences	6	100%	6
	Bench Trial	80	0.5%	0
	Disposition	8	100%	8
	Post Judgment Activity	30	20%	6
	Case Related Administration	5	100%	5
	Final Case Weight			25

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Other Domestic Relations	Pretrial Hearings, Motions and Case Conferences	6	50%	3
	Bench Trial	29	0.6%	0
	Disposition	1	100%	1
	Post Judgment Activity	12	130%	15
	Case Related Administration	7	100%	7
	Final Case Weight			26
Juvenile Delinquency	Preliminary Proceedings, Arraignments, Pleas	13	100%	13
	Pretrial Hearings, Motions and Case Conferences	9	100%	9
	Bench Trial	165	4%	7
	Disposition	10	100%	10
	Post Judgment Activity	6	40%	3
	Case Related Administration	7	100%	7
	Final Case Weight			48
Juvenile Dependency	Preliminary Proceedings	36	100%	36
	Pretrial Hearings, Motions and Case Conferences	49	100%	49
	Bench Trial	388	5%	19
	Disposition	24	100%	24
	Post Judgment Activity	97	72%	70
	Case Related Administration	44	100%	44
	Final Case Weight			242
Parental Notice of Abortion	Pretrial Hearings, Motions and Case Conferences	18	100%	18
	Bench Trial	59	100%	59
	Disposition	23	100%	23
	Post Judgment Activity	12	100%	12
	Case Related Administration	13	100%	13
	Final Case Weight			125

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Professional Malpractice & Product Liability	Pretrial Hearings, Motions and Case Conferences	102	100%	102
	Jury Trial	2,554	3%	65
	Bench Trial	15	0.2%	0
	Disposition	5	100%	5
	Post Judgment Activity	32	42%	13
	Case Related Administration	44	100%	44
	Final Case Weight			230
Auto & Other Negligence	Pretrial Hearings, Motions and Case Conferences	39	100%	39
	Jury Trial	1,328	2%	30
	Bench Trial	89	0.3%	0
	Disposition	5	100%	5
	Post Judgment Activity	26	22%	6
	Case Related Administration	11	100%	11
	Final Case Weight			91
Contracts & Real Property	Pretrial Hearings, Motions and Case Conferences	20	100%	20
	Jury Trial	533	0.2%	1
	Bench Trial	440	0.4%	2
	Disposition	5	100%	5
	Post Judgment Activity	22	52%	11
	Case Related Administration	4	100%	4
	Final Case Weight			44

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Other Circuit Civil (incl Eminent Domain)	Pretrial Hearings, Motions and Case Conferences	29	100%	29
	Jury Trial	322	0.4%	1
	Bench Trial	197	0.7%	1
	Disposition	3	100%	3
	Post Judgment Activity	25	29%	7
	Case Related Administration	22	100%	22
	Final Case Weight			64
Jimmy Ryce Act	Pretrial Hearings, Motions and Case Conferences	50	100%	50
	Jury Trial	1,051	58%	613
	Bench Trial	610	37%	224
	Disposition	34	100%	34
	Post Judgment Activity	64	103%	66
	Case Related Administration	26	100%	26
	Final Case Weight			1,013
Probate & Mental Health	Pretrial Hearings, Motions and Case Conferences	8	100%	8
	Bench Trial	116	10%	12
	Disposition	3	100%	3
	Post Judgment Activity	11	18%	2
	Case Related Administration	7	100%	7
	Final Case Weight			31

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Guardianship & Trust	Pretrial Hearings, Motions and Case Conferences	18	100%	18
	Bench Trial	40	29%	12
	Disposition	2	100%	2
	Post Judgment Activity	2	500%	9
	Case Related Administration	22	100%	22
	Final Case Weight			62
Misdemeanors & Criminal Traffic	Preliminary Proceedings, Arraignments, Pleas	5	100%	5
	Pretrial Hearings, Motions and Case Conferences	8	100%	8
	Jury Trial	205	0.3%	1
	Bench Trial	29	3%	1
	Disposition	1	100%	1
	Post Judgment Activity	10	3%	0
	Case Related Administration	1	100%	1
	Final Case Weight			16
Municipal & County Ordinances	Preliminary Proceedings, Arraignments, Pleas	1	100%	1
	Pretrial Hearings, Motions and Case Conferences	1	100%	1
	Jury Trial	0.5	0.1%	0
	Bench Trial	17	1%	0
	Disposition	1	100%	1
	Post Judgment Activity	1	0.7%	0
	Case Related Administration	0.5	100%	0
	Final Case Weight			4

Case Type	Event	Event Times	Proportions	2007 Case Weights*
DUI	Preliminary Proceedings, Arraignments, Pleas	6	100%	6
	Pretrial Hearings, Motions and Case Conferences	12	100%	12
	Jury Trial	288	0.9%	3
	Bench Trial	42	9%	4
	Disposition	3	100%	3
	Post Judgment Activity	10	25%	2
	Case Related Administration	2	100%	2
	Final Case Weight			32
Small Claims (up to \$5,000)	Pretrial Hearings, Motions and Case Conferences	5	100%	5
	Jury Trial	0**	0.04%	0
	Bench Trial	63	3%	2
	Disposition	3	100%	3
	Post Judgment Activity	15	29%	4
	Case Related Administration	3	100%	3
	Final Case Weight			17
County Civil (\$5,001-\$15,000)	Pretrial Hearings, Motions and Case Conferences	10	100%	10
	Jury Trial	610	0.1%	1
	Bench Trial	148	1%	2
	Disposition	4	100%	4
	Post Judgment Activity	22	35%	8
	Case Related Administration	7	100%	7
	Final Case Weight			31

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Other County Civil	Pretrial Hearings, Motions and Case Conferences	4	100%	4
	Jury Trial	36	0.05%	0
	Bench Trial	13	2%	0
	Disposition	4	100%	4
	Post Judgment Activity	3	22%	1
	Case Related Administration	8	100%	8
	Final Case Weight			16
Evictions	Pretrial Hearings, Motions and Case Conferences	1	100%	1
	Bench Trial	220	0.8%	2
	Disposition	2	100%	2
	Post Judgment Activity	4	15%	1
	Case Related Administration	2	100%	2
	Final Case Weight			7
Civil Traffic Infractions	Pretrial Hearings, Motions and Case Conferences	0.05	100%	0
	Bench Trial	43.20	2%	1
	Disposition	0.48	100%	0
	Case Related Administration	0.02	100%	0
	Final Case Weight			1

*2007 Case Weights may not sum exactly due to rounding.

**Time for event is too minimal to measure.

APPENDIX TWO

GENERAL MAGISTRATE/HEARING OFFICER

CASE WEIGHT BREAKDOWN

This appendix contains a detailed breakdown of each case weight used in the General Magistrate/Hearing Officer Weighted Caseload Model.

General Magistrates				
Case Type	Event	Event Times	Proportions	2007 Case Weights*
Simplified Dissolution	Pre-Judgment	18.5	14.5%	2.7
	Final Judgment	10.2	80.7%	8.2
	Post Judgment	40.3	2.4%	1.0
	Case Weight			11.9
Ordinary Dissolution	Pre-Judgment	24.9	36.1%	9.0
	Final Judgment	30.4	28.6%	8.7
	Post Judgment	31.9	31.0%	9.9
	Case Weight			27.6
Child Support	Pre-Judgment	30.8	120.3%	37.1
	Final Judgment	26.2	44.1%	11.6
	Post Judgment	30.0	765.5%	229.7
	Case Weight			277.9
Domestic Violence	Pre-Judgment	5.1	.05%	0
	Final Judgment	60.9	.07%	0
	Post Judgment	12.8	4.3%	.6
	Case Weight			0.6
Other Domestic Relations	Pre-Judgment	29.8	18.5%	5.5
	Final Judgment	33.4	11.1%	3.7
	Post Judgment	34.8	51.8%	18.0
	Case Weight			27.3
Juvenile Delinquency	Pre-Judgment	5.9	2.2%	.1
	Final Judgment	10.2	.4%	0
	Post Judgment	6.0	12.7%	.8
	Case Weight			0.9

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Juvenile Dependency	Pre-Judgment	13.1	226.3%	29.6
	Final Judgment	14.6	51.3%	7.5
	Post Judgment	12.0	800.7%	96.1
	Case Weight			133.2
Professional Malpractice & Product Liability	Pre-Judgment	11.4	147.4%	16.8
	Final Judgment	24.6	9.4%	2.3
	Post Judgment	17.7	18.8%	3.3
	Case Weight			22.4
Auto & Other Negligence	Pre-Judgment	11.3	10.3%	1.2
	Final Judgment	NA	NA	NA
	Post Judgment	NA	NA	NA
	Case Weight			1.2
Contract/Real Property	Pre-Judgment	9.2	16.8%	1.5
	Final Judgment	NA	NA	NA
	Post Judgment	61.7	.07%	.04
	Case Weight			1.6
Other Circuit Civil (incl Eminent Domain)	Pre-Judgment	17.5	12.5%	2.2
	Final Judgment	47.7	.5%	.2
	Post Judgment	19.6	.4%	.1
	Case Weight			2.5
Probate & Mental Health	Pre-Judgment	6.9	23.6%	1.6
	Final Judgment	15.6	27.3%	4.3
	Post Judgment	10.3	7.7%	.8
	Case Weight			6.7

Case Type	Event	Event Times	Proportions	2007 Case Weights*
Guardianship & Trust	Pre-Judgment	18.4	33.8%	6.2
	Final Judgment	49.3	21.2%	10.5
	Post Judgment	13.0	236.8%	30.8
	Case Weight			47.5
Small Claims	Pre-Judgment	19.7	.02%	.004
	Final Judgment	74.2	.08%	.06
	Post Judgment	22.8	.02%	.005
	Case Weight			0.1
Other County Civil	Pre-Judgment	21.1	2.1%	.4
	Final Judgment	7.9	4.8%	.4
	Post Judgment	.7	2.9%	.02
	Case Weight			1.0
Civil Traffic Infraction	Pre-Judgment	4.5	3.4%	.2
	Final Judgment	3.8	23.9%	.9
	Post Judgment	3.3	4.4%	.1
	Case Weight			1.2
Child Support Hearing Officers				
Child Support/ Paternity	Pre-Judgment	6.8	162.0%	11.0
	Final Judgment	11.6	240.8%	27.9
	Post Judgment	9.5	470.6%	44.7
	Case Weight			83.4
Traffic Hearing Officers				
Civil Traffic Infraction	Pre-Judgment	1.2	29.9%	.35
	Final Judgment	2.5	34.0%	.85
	Post Judgment	2.4	2.3%	.1
	Case Weight			1.3

*2007 Case Weights may not sum exactly due to rounding.

APPENDIX THREE

CASE TYPE CATEGORY DEFINITIONS

This appendix contains definitions of the case types from the Judicial Resource Study.

CIRCUIT CRIMINAL PROCEEDINGS

Capital Murder:

- Perpetrated or pre-mediated

Non-Capital Murder:

- manslaughter (incl. DUI manslaughter)
- homicide (incl. vehicular homicide)

Sexual Offenses

Robbery

Other Crimes Against Persons:

- battery (incl. batter on inmate or offender by employee)
- bodily injuries resulting from DUI
- crash involving death or personal injuries
- seriously bodily injuries or death to a person(s) resulting from fleeing or attempting to elude law enforcement officer; aggravated fleeing or eluding
- health injuries cause by adulterating liquor
- bodily harm or death caused by placing, shooting or throwing any object in the path of a railroad train
- holding persons as hostages by a prisoner

Burglary

Theft, Forgery, Fraud

Worthless Checks

Other Crimes Against Property

Drugs

Misdemeanors:

All misdemeanors that are charged on a felony information or indictment.

Other:

All other **felony** crimes not included in the above described case type categories.

CIRCUIT CIVIL PROCEEDINGS

Professional Malpractice:

All medical, legal or other professional malpractice lawsuits

Products Liability:

All matters involving the alleged responsibility of the manufacturer or seller of an article for an injury caused to persons or property by a defect in or condition of the article sold, or an alleged breach of duty to provide suitable instructions to prevent injury

Auto Negligence:

All matters resulting from personal injury, property damage, or wrongful death arising out of a party's negligent operation of a motor vehicle

Other Negligence:

All matters relating to liability lawsuits involving negligence related death, injury or damage to property or property interests, including claims for statutory relief on account of death or injury

Condominium:

All civil lawsuits pursuant to Chapter 718, Florida Statutes, a condominium association (**not condominium unit**) must be a party in the lawsuit

Contract and Indebtedness:

All contract actions and all actions relating to promissory notes and other debts, including those arising from sale of goods, but not limited to the following:

- uniform commercial code litigation;
- open account;
- money lent;
- breach of contract;
- breach of lease agreement;
- breach of insurance contract;
- construction liens (formerly mechanics liens); and
- evictions

CIRCUIT CIVIL PROCEEDINGS

Real Property/Mortgage Foreclosure:

All matters relating to the possession, title and boundaries of real property including:

- purchase;
- partition;
- quieting title and removing encumbrances;
- seals reformation;
- rescissions and cancellation;
- ejectment actions; and
- all matters relating to the involvement of legal and equitable liens against real property including foreclosures and sales, including foreclosures associated with condominium associations and condominium units

Eminent Domain:

All matters relating to the taking of private property for public use including inverse condemnation by state agencies, political subdivisions and public service corporations

Other:

All civil matters not included in the previously described categories. This includes, but is not limited to the following:

- declaratory judgments;
- injunctions;
- administrative agency appeals;
- bond estreatures;
- foreign judgments;
- replevins;
- habeas corpus proceedings; and
- forfeitures

Jimmy Ryce:

This special case category captures Jimmy Ryce related cases - all matters resolved under conditions of the Jimmy Ryce statute

FAMILY COURT PROCEEDINGS

Simplified Dissolution:

Petitions for the termination of marriage pursuant to Rule 1.611 (c), Florida Rules of Civil Procedures

Dissolution:

Petitions for the termination of marriage other than simplified dissolution

Child Support:

All matters relating to child support pursuant to Section 409.2564 and 61.09, Florida Statutes

Other Domestic Relations:

All matters involving the following:

- adoption;
- paternity;
- change of name;
- change of custody;
- separate maintenance;
- foreign judgments;
- annulment; or
- other matters not included in the previously described case type categories

Domestic Violence:

All matters relating to petitions for injunctions for protection against domestic violence pursuant to Section 741.30, Florida Statutes

Repeat Violence:

All matters relating to petitions for injunctions for protection against repeat violence pursuant to Section 784.046, Florida Statutes

Unified Family Court:

This special case category captures the events of unified family court and represents the unified handling of cases within the Family Court such as dissolution, child support and URESA, domestic and repeat violence, other domestic and juvenile matters

Parental Notice of Abortion:

This special case category captures parental notice of abortion related cases - all matters resolved under conditions of the parental notice statute

FAMILY COURT PROCEEDINGS

Delinquency:

Juveniles who have committed a felony, misdemeanor, contempt of court or violated a local penal ordinance, other than a juvenile traffic offense

Dependency:

Juveniles who have been abandoned, abused or neglected by parents or other custodian; surrendered for the purpose of adoption; or children in need of services who are persistent runaways, habitually truant or ungovernable

PROBATE PROCEEDINGS

Probate:

Wills, distribution, management, sale, transfer and accounting of estate property; and ancillary administration pursuant to Chs. 731, 732, 733, 734 and 735, Florida Statutes

Guardianship:

All matters relating to determination of status; contracts and conveyances of incompetents; maintenance custody of wards and their property interests; control and restoration of rights; and appointment and removal of guardians; pursuant to Chapter 744, Florida Statutes

Trust:

Property rights, real or personal, held by one party for the benefit of another, pursuant to Chapter 737, Florida Statutes

Florida Mental Health Act or Baker Act:

All matters relating to the care and treatment of individuals with mental, emotional, and behavioral disorders pursuant to Sections 394.463 and 394.467, Florida Statutes

Substance Abuse Act:

All matters related to the involuntary assessment/treatment of substance abuse pursuant to Sections 397.6811 and 397.693, Florida Statutes

Other Social:

All other matters involving involuntary commitment not included under the Baker and Substance Abuse Act categories. The following types of cases would be included, but not limited to:

- Tuberculosis control cases pursuant to Sections 392.55, 395.56, and 392.57, Florida Statutes
- Developmental disability cases under Section 393.11, Florida Statutes
- Review of surrogate or proxy's health care decisions pursuant to Section 765.105, Florida Statutes, and Rule 5.900, Florida Probate Rules
- Incapacity determination cases pursuant to Section 744.331, Florida Statutes
- Adult Protective Services Act cases pursuant to Section 415.104, Florida Statutes

COUNTY CRIMINAL PROCEEDINGS

Misdemeanors

Any criminal offense that is punishable by a term of imprisonment in a county correctional facility, not to exceed one year. Also includes non-criminal violations as defined by Section 775.08 (3), Florida Statute.

Worthless Checks

All offenses which constitute a misdemeanor in Chapter 832, Florida Statute, involving the issue of worthless checks and drafts less than \$150.

County Ordinances

All cases involving violations of local regulations passed by a county which are punishable by a fine less than \$500 and/or imprisonment in a county jail for less than 60 days as provided in Section 125.69, Florida Statute.

Municipal Ordinance

All cases involving violations of local regulations passed by a municipality which are punishable by a fine less than \$500 and/or imprisonment in a county jail for less than 60 days.

COUNTY CIVIL PROCEEDINGS

Small Claims (up to \$5,000):

Claims up to and including \$5,000 in damages, exclusive of interest, costs and attorney fees, this includes but is not limited to the following:

- complaints for interpleader; and
- matters involving claims up to \$5,000

Civil (\$5,001 to \$15,000):

All matters involving claims above \$5,001 through \$15,000 in damages, exclusive of interest, costs and attorney fees, this includes but is not limited to the following:

- mortgage foreclosures;
- complaint for interpleader;
- equity matters (monetary); and
- matters involving claims above \$5,000 through \$15,000

Replevins:

All lawsuits pursuant to Chapter 78, Florida Statutes, involving claims up to \$15,000

Evictions:

All matters involving the dispossession of land or rental property by process of law

Other Civil (Non-Monetary):

All other non-monetary civil matters not included in the previously described categories, but not limited to county civil lawsuits involving:

- equity matters (non-monetary);
- foreign judgments;
- control of animals;
- interred bodies;
- validity of birth certificates;
- injunctive relief; and
- declaratory judgments

APPENDIX FOUR

JUDICIAL CASE WEIGHT UPDATE SURVEY

FORMS

This appendix contains the 2006 Judicial Case Weight Update Survey forms.

Judicial Resource Study Certification Case Weight Update Survey *Circuit Criminal*

Welcome

The purpose of this survey is to update the original case weights developed during the *1999 Case Weight Study* as a means to validate the current certification process. Judicial workload is not static. Complexity and need change over time in response to new legislative mandates, operational and procedural changes, and the availability of supporting resources. The original study recommended that there should be "... a systematic update of the case weights approximately every five years." This survey serves as the initial phase in the case weight update study.

The survey is divided into divisions of court and will take 30-40 minutes to complete per division. All circuit and county judges are invited to complete this survey. Responses will remain anonymous. Demographic information is collected prior to beginning each survey division to allow evaluation of responses in the light of reported experience. Additional instructions for completing this survey are available in the FAQ section.

If you have questions about this survey please contact PJ Stockdale (stockdap@flcourts.org) or Kristine Slayden (slaydenk@flcourts.org), Office of the State Courts Administrator, Court Services Division (850) 922-5094.

Please fax your completed survey to (850) 414-1342.

Begin Circuit Criminal Survey

Please enter your circuit: _____

Please identify the number of years you have worked in this division since the year 2000?

<input type="checkbox"/>	< 1 year
<input type="checkbox"/>	1 year but < 2 years
<input type="checkbox"/>	between 2 and 5 years
<input type="checkbox"/>	> 5 years

Circuit Criminal Capital Murder (Survey 1 of 6)

This case type includes the SRS category of capital murder. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear capital murder cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Criminal Capital Murder (Survey 1 of 6)

Please check box if you do NOT hear the Capital Murder case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<p><u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i></p>	206	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	522	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	2877	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i></p>	118	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i></p>	536	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	418	<p>_____</p> <input type="checkbox"/> No Change	

Circuit Criminal Serious Crimes Against Persons (Survey 2 of 6)

This case type includes the SRS categories of non-capital murder and sexual offenses. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear serious crimes against persons cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Criminal Serious Crimes Against Persons (Survey 2 of 6)

Please check box if you do NOT hear the Serious Crimes Against Persons case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i>	43	_____ <input type="checkbox"/> No Change	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	102	_____ <input type="checkbox"/> No Change	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	827	_____ <input type="checkbox"/> No Change	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	84	_____ <input type="checkbox"/> No Change	
<u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i>	23	_____ <input type="checkbox"/> No Change	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i>	73	_____ <input type="checkbox"/> No Change	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	30	_____ <input type="checkbox"/> No Change	

Circuit Criminal Less Serious Crimes Against Persons (Survey 3 of 6)

This case type includes the SRS categories of robbery and other crimes against persons. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear less serious crimes against persons cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Criminal Less Serious Crimes Against Persons (Survey 3 of 6)

Please check box if you do NOT hear the Less Serious Crimes Against Persons case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i>	12	_____ <input type="checkbox"/> No Change	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	14	_____ <input type="checkbox"/> No Change	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	652	_____ <input type="checkbox"/> No Change	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	42	_____ <input type="checkbox"/> No Change	
<u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i>	4	_____ <input type="checkbox"/> No Change	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i>	101	_____ <input type="checkbox"/> No Change	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	6	_____ <input type="checkbox"/> No Change	

Circuit Criminal Crimes Against Property (Survey 4 of 6)

This case type includes the SRS categories of burglary, theft, forgery, fraud, worthless checks, and other crimes against property. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear crimes against property cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Criminal Crimes Against Property (Survey 4 of 6)

Please check box if you do NOT hear the Crimes Against Property case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i>	12	_____ <input type="checkbox"/> No Change	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	12	_____ <input type="checkbox"/> No Change	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	203	_____ <input type="checkbox"/> No Change	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	69	_____ <input type="checkbox"/> No Change	
<u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i>	5	_____ <input type="checkbox"/> No Change	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i>	104	_____ <input type="checkbox"/> No Change	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	14	_____ <input type="checkbox"/> No Change	

Circuit Criminal Drug Offenses (excl Drug Court) (Survey 5 of 6)

This case type includes the SRS category of drugs. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear drug offenses (excl drug court) cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Criminal Drug Offenses (excl Drug Court) (Survey 5 of 6)

Please check box if you do NOT hear the Drug Offenses (excl Drug Court) case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i>	9	_____ <input type="checkbox"/> No Change	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	12	_____ <input type="checkbox"/> No Change	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	288	_____ <input type="checkbox"/> No Change	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	12	_____ <input type="checkbox"/> No Change	
<u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i>	3	_____ <input type="checkbox"/> No Change	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i>	60	_____ <input type="checkbox"/> No Change	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	5	_____ <input type="checkbox"/> No Change	

Circuit Criminal Drug Offenses Involving Drug Court (Survey 6 of 6)

This case type includes the SRS category of drugs for those cases that are considered and/or approved for participation in pretrial intervention programs for persons charged with a crime, before or after any information has been filed or an indictment has been returned in the circuit court. Such programs shall provide appropriate counseling, education, supervision, and medical and psychological treatment as available when appropriate for the persons released to such programs (see FS 948.08). Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear drug offenses involving drug court cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Criminal Drug Offenses Involving Drug Court (Survey 6 of 6)

Please check box if you do NOT hear the Drug Offenses Involving Drug Court case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i>	9	_____ <input type="checkbox"/> No Change	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	15	_____ <input type="checkbox"/> No Change	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	289	_____ <input type="checkbox"/> No Change	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	12	_____ <input type="checkbox"/> No Change	
<u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i>	3	_____ <input type="checkbox"/> No Change	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i>	67	_____ <input type="checkbox"/> No Change	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	5	_____ <input type="checkbox"/> No Change	

Judicial Resource Study Certification Case Weight Update Survey *Circuit Civil*

Welcome

The purpose of this survey is to update the original case weights developed during the *1999 Case Weight Study* as a means to validate the current certification process. Judicial workload is not static. Complexity and need change over time in response to new legislative mandates, operational and procedural changes, and the availability of supporting resources. The original study recommended that there should be "... a systematic update of the case weights approximately every five years." This survey serves as the initial phase in the case weight update study.

The survey is divided into divisions of court and will take 30-40 minutes to complete per division. All circuit and county judges are invited to complete this survey. Responses will remain anonymous. Demographic information is collected prior to beginning each survey division to allow evaluation of responses in the light of reported experience. Additional instructions for completing this survey are available in the FAQ section.

If you have questions about this survey please contact PJ Stockdale (stockdap@flcourts.org) or Kristine Slayden (slaydenk@flcourts.org), Office of the State Courts Administrator, Court Services Division (850) 922-5094.

Please fax your completed survey to (850) 414-1342.

Begin Circuit Civil Survey

Please enter your circuit: _____

Please identify the number of years you have worked in this division since the year 2000?

<input type="checkbox"/>	< 1 year
<input type="checkbox"/>	1 year but < 2 years
<input type="checkbox"/>	between 2 and 5 years
<input type="checkbox"/>	> 5 years

Circuit Civil Professional Malpractice & Product Liability (Survey 1 of 6)

This case type includes the SRS categories of professional malpractice and products liability. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear professional malpractice & product liability cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If professional malpractice & product liability cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Civil Professional Malpractice & Product Liability (Survey 1 of 6)

Please check box if you do NOT hear the Professional Malpractice & Product Liability case type.

Please check box if *your* Professional Malpractice & Product Liability cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	66	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	1614	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	14	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i></p>	3	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	30	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	42	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

Circuit Civil Auto & Other Negligence (Survey 2 of 6)

This case type includes the SRS categories of auto negligence and other negligence. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear auto & other negligence cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If auto & other negligence cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Civil Auto & Other Negligence (Survey 2 of 6)

Please check box if you do NOT hear the Auto & Other Negligence case type.

Please check box if *your* Auto & Other Negligence cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	33	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	979	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	39	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	35	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	11	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

Circuit Civil Contracts & Real Property (Survey 3 of 6)

This case type includes the SRS categories of contract and indebtedness, condominium, and real property mortgage foreclosure. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear contracts & real property cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If contracts & real property cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Civil Contracts & Real Property (Survey 3 of 6)

Please check box if you do NOT hear the Contracts & Real Property case type.

Please check box if *your* Contracts & Real Property cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	11	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	505	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	416	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i></p>	5	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	21	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	4	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

Circuit Civil Eminent Domain (Survey 4 of 6)

This case type includes the SRS category of eminent domain. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear eminent domain cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If eminent domain cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Civil Eminent Domain (Survey 4 of 6)

Please check box if you do NOT hear the Eminent Domain case type.

Please check box if *your* Eminent Domain cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	9	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	1745	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	4	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i>	1	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i>	41	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	1	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Circuit Civil Other Circuit Civil (Survey 5 of 6)

This case type includes the SRS category of other circuit civil. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear other circuit civil cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If other circuit civil cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Civil Other Circuit Civil (Survey 5 of 6)

Please check box if you do NOT hear the Other Circuit Civil case type.

Please check box if *your* Other Circuit Civil cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	25	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	187	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	199	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i></p>	3	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	22	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	22	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

Circuit Civil Jimmy Ryce Act (Survey 6 of 6)

This special case category captures Jimmy Ryce related cases. For purposes related to this survey category, please interpret a case to mean ALL matters resolved under conditions of the Jimmy Ryce statute regardless of the underlying SRS case types. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear Jimmy Ryce Act cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If Jimmy Ryce Act cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Jimmy Ryce Act cases were not part of the 1999 study and do not have a weight established. This survey will help us determine that weight.

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Circuit Civil Jimmy Ryce Act (Survey 6 of 6)

Please check box if you do NOT hear the Jimmy Ryce Act case type.

Please check box if *your* Jimmy Ryce Act cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	XX	_____	_____ <input type="checkbox"/> N/A	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	XX	_____	_____ <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	XX	_____	_____ <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i></p>	XX	_____	_____ <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	XX	_____	_____ <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	XX	_____	_____ <input type="checkbox"/> N/A	

Judicial Resource Study Certification Case Weight Update Survey *Family Court*

Welcome

The purpose of this survey is to update the original case weights developed during the *1999 Case Weight Study* as a means to validate the current certification process. Judicial workload is not static. Complexity and need change over time in response to new legislative mandates, operational and procedural changes, and the availability of supporting resources. The original study recommended that there should be "... a systematic update of the case weights approximately every five years." This survey serves as the initial phase in the case weight update study.

The survey is divided into divisions of court and will take 30-40 minutes to complete per division. All circuit and county judges are invited to complete this survey. Responses will remain anonymous. Demographic information is collected prior to beginning each survey division to allow evaluation of responses in the light of reported experience. Additional instructions for completing this survey are available in the FAQ section.

If you have questions about this survey please contact PJ Stockdale (stockdap@flcourts.org) or Kristine Slayden (slaydenk@flcourts.org), Office of the State Courts Administrator, Court Services Division (850) 922-5094.

Please fax your completed survey to (850) 414-1342.

Begin Family Court Survey

Please enter your circuit: _____

Please identify the number of years you have worked in this division since the year 2000?

<input type="checkbox"/>	< 1 year
<input type="checkbox"/>	1 year but < 2 years
<input type="checkbox"/>	between 2 and 5 years
<input type="checkbox"/>	> 5 years

Family Court Simplified Dissolution (Survey 1 of 9)

This case type includes the SRS category of simplified dissolution. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear simplified dissolution cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If simplified dissolution cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Simplified Dissolution (Survey 1 of 9)

Please check box if you do NOT hear the Simplified Dissolution case type.

Please check box if *your* Simplified Dissolution cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	718	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case including all hearings held to enter judgments.</i></p>	5	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition including modifications and enforcement of terms of judgment.</i></p>	162	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	7	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

Family Court Ordinary Dissolution (Survey 2 of 9)

This case type includes the SRS category of dissolution. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear ordinary dissolution cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If ordinary dissolution cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Ordinary Dissolution (Survey 2 of 9)

Please check box if you do NOT hear the Ordinary Dissolution case type.

Please check box if *your* Ordinary Dissolution cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	9	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	296	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case including all hearings held to enter judgments.</i>	2	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition including modifications and enforcement of terms of judgment.</i>	45	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	11	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Family Court Child Support Enforcement (Survey 3 of 9)

This case type includes the SRS categories of child support and UIFSA. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear child support enforcement cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If child support enforcement cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Child Support Enforcement (Survey 3 of 9)

Please check box if you do NOT hear the Child Support Enforcement case type.

Please check box if *your* Child Support Enforcement cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	3	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	33	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case.</i>	3	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition including modifications and enforcement of terms of judgment.</i>	22	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	17	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Family Court Domestic Violence (Survey 4 of 9)

This case type includes the SRS categories of domestic and repeat violence. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear domestic violence cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If domestic violence cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Domestic Violence (Survey 4 of 9)

Please check box if you do NOT hear the Domestic Violence case type.

Please check box if *your* Domestic Violence cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	3	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case.</i>	2	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition including modifications and enforcement of terms of judgment.</i>	54	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	4	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Family Court Other Domestic Relations (Survey 5 of 9)

This case type includes the SRS category of other domestic relations. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear other domestic relations cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If other domestic relations cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Other Domestic Relations (Survey 5 of 9)

Please check box if you do NOT hear the Other Domestic Relations case type.

Please check box if *your* Other Domestic Relations cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	8	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	40	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case.</i>	1	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition including modifications and enforcement of terms of judgment.</i>	23	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	10	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Family Court Juvenile Delinquency (Survey 6 of 9)

This case type includes the SRS category of juvenile delinquency. Consider only those cases with petitions. Cases in this type may include information or complaints resolved before trial or multi-cases (usually consolidated) involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear juvenile delinquency cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If juvenile delinquency cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Juvenile Delinquency (Survey 6 of 9)

Please check box if you do NOT hear the Juvenile Delinquency case type.

Please check box if *your* Juvenile Delinquency cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of the filing of a juvenile case.</i>	9	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	4	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law. Time begins when case is called.</i>	186	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i>	5	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition frequently relating to violation of probation/community control.</i>	7	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	5	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Family Court Juvenile Dependency (Survey 7 of 9)

This case type includes the SRS categories of juvenile dependency and TPR. Consider only those cases with petitions. Cases in this type may include petitions resolved before trial or multi-cases (usually consolidated) involving a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear juvenile dependency cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If juvenile dependency cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Juvenile Dependency (Survey 7 of 9)

Please check box if you do NOT hear the Juvenile Dependency case type.

Please check box if *your* Juvenile Dependency cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Preliminary Proceedings</u> <i>Activities usually identified with the initiation of the filing of a juvenile case.</i>	60	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	60	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law. Time begins when case is called.</i>	4846	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case.</i>	21	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i>	183	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	54	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Family Court Unified Family Court (Survey 8 of 9)

This special case category captures the events of unified family court and represents the unified handling of cases within the Family Court such as dissolution, child support and URESA, domestic and repeat violence, other domestic and juvenile matters. For purposes of this survey category, please interpret a case to mean ALL matters resolved in a unified manner regardless of the underlying SRS case types. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear unified family court cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If unified family court cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Unified Family Court (Survey 8 of 9)

Please check box if you do NOT hear the Unified Family Court case type.

Please check box if *your* Unified Family Court cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Preliminary Proceedings</u> <i>Activities usually identified with the initiation of the filing of a petition.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all hearings where initial disposition is decided.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing cases after the original disposition.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	XX	_____	_____ <input type="checkbox"/> N/A	

Family Court Parental Notice of Abortion (Survey 9 of 9)

This special case category captures parental notice of abortion related cases. For purposes related to this survey category, please interpret a case to mean ALL matters resolved under conditions of the parental notice statute regardless of the underlying SRS case types. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear parental notice of abortion cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column.. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If parental notice of abortion cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Parental Notice of Abortion cases were not part of the 1999 study and do not have a weight established. This survey will help us determine that weight.

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Family Court Parental Notice of Abortion (Survey 9 of 9)

Please check box if you do NOT hear the Parental Notice of Abortion case type.

Please check box if *your* Parental Notice of Abortion cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all hearings where initial disposition is decided.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing cases after the original disposition.</i>	XX	_____	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	XX	_____	_____ <input type="checkbox"/> N/A	

Judicial Resource Study Certification Case Weight Update Survey *Probate*

Welcome

The purpose of this survey is to update the original case weights developed during the *1999 Case Weight Study* as a means to validate the current certification process. Judicial workload is not static. Complexity and need change over time in response to new legislative mandates, operational and procedural changes, and the availability of supporting resources. The original study recommended that there should be "... a systematic update of the case weights approximately every five years." This survey serves as the initial phase in the case weight update study.

The survey is divided into divisions of court and will take 30-40 minutes to complete per division. All circuit and county judges are invited to complete this survey. Responses will remain anonymous. Demographic information is collected prior to beginning each survey division to allow evaluation of responses in the light of reported experience. Additional instructions for completing this survey are available in the FAQ section.

If you have questions about this survey please contact PJ Stockdale (stockdap@flcourts.org) or Kristine Slayden (slaydenk@flcourts.org), Office of the State Courts Administrator, Court Services Division (850) 922-5094.

Please fax your completed survey to (850) 414-1342.

Begin Probate Survey

Please enter your circuit: _____

Please identify the number of years you have worked in this division since the year 2000?

<input type="checkbox"/>	< 1 year
<input type="checkbox"/>	1 year but < 2 years
<input type="checkbox"/>	between 2 and 5 years
<input type="checkbox"/>	> 5 years

Probate-Probate (Survey 1 of 4)

This case type includes the SRS category of probate. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear probate cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If probate cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Probate-Probate (Survey 1 of 4)

Please check box if you do NOT hear the Probate case type.

Please check box if *your* Probate cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	7	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	180	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	13	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	8	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

Probate Guardianship (Survey 2 of 4)

This case type includes the SRS category of guardianship. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear guardianship cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If guardianship cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Probate Guardianship (Survey 2 of 4)

Please check box if you do NOT hear the Guardianship case type.

Please check box if *your* Guardianship cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	26	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	4	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition including removal of guardian, contempt/show cause and restoration of rights.</i>	99	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	29	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Probate Trust (Survey 3 of 4)

This case type includes the SRS category of trust. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear trust cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If trust cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Probate Trust (Survey 3 of 4)

Please check box if you do NOT hear the Trust case type.

Please check box if *your* Trust cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	26	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	4	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	99	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	29	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

Probate Other Probate (Survey 4 of 4)

This case type includes the SRS categories of Baker Act, substance abuse and other social. Cases in this type may include a trial and/or significant pretrial and post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear other probate cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If other probate cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

Probate Other Probate (Survey 4 of 4)

Please check box if you do NOT hear the Other Probate case type.

Please check box if *your* Other Probate cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	1	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	32	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case.</i>	1	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i>	10	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	8	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

Judicial Resource Study Certification Case Weight Update Survey *County Criminal*

Welcome

The purpose of this survey is to update the original case weights developed during the *1999 Case Weight Study* as a means to validate the current certification process. Judicial workload is not static. Complexity and need change over time in response to new legislative mandates, operational and procedural changes, and the availability of supporting resources. The original study recommended that there should be "... a systematic update of the case weights approximately every five years." This survey serves as the initial phase in the case weight update study.

The survey is divided into divisions of court and will take 30-40 minutes to complete per division. All circuit and county judges are invited to complete this survey. Responses will remain anonymous. Demographic information is collected prior to beginning each survey division to allow evaluation of responses in the light of reported experience. Additional instructions for completing this survey are available in the FAQ section.

If you have questions about this survey please contact PJ Stockdale (stockdap@flcourts.org) or Kristine Slayden (slaydenk@flcourts.org), Office of the State Courts Administrator, Court Services Division (850) 922-5094.

Please fax your completed survey to (850) 414-1342.

Begin County Criminal Survey

Please enter your circuit: _____

Please identify the number of years you have worked in this division since the year 2000?

<input type="checkbox"/>	< 1 year
<input type="checkbox"/>	1 year but < 2 years
<input type="checkbox"/>	between 2 and 5 years
<input type="checkbox"/>	> 5 years

County Criminal Misdemeanors & Criminal Traffic (Survey 1 of 3)

This case type includes the SRS categories of misdemeanors, worthless checks, and non-DUI criminal traffic offenses. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear misdemeanors & criminal traffic cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Criminal Misdemeanors & Criminal Traffic (Survey 1 of 3)

Please check box if you do NOT hear the Misdemeanors & Criminal Traffic case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<p><u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i></p>	3	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	2	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	39	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	19	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i></p>	74	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	

County Criminal Municipal & County Ordinances (Survey 2 of 3)

This case type includes the SRS categories of county and municipal ordinances. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear municipal & county ordinances cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Criminal Municipal & County Ordinances (Survey 2 of 3)

Please check box if you do NOT hear the Municipal & County Ordinances case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i>	1	_____ <input type="checkbox"/> No Change	
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	1	_____ <input type="checkbox"/> No Change	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	1	_____ <input type="checkbox"/> No Change	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	19	_____ <input type="checkbox"/> No Change	
<u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i>	1	_____ <input type="checkbox"/> No Change	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i>	29	_____ <input type="checkbox"/> No Change	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	1	_____ <input type="checkbox"/> No Change	

County Criminal DUI (Survey 3 of 3)

This case type includes the SRS category of DUI traffic offenses. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear DUI cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Criminal DUI (Survey 3 of 3)

Please check box if you do NOT hear the DUI case type.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Comments
<p><u>Preliminary Proceedings, Arraignments, Pleas</u> <i>Activities usually identified with the initiation of criminal cases including first appearance hearings, issuance of warrants, arraignments and pleas.</i></p>	10	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	18	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	1945	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	75	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Disposition/Sentencing</u> <i>Includes all hearings where a sentence or fine is imposed.</i></p>	5	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition most frequently related to violation of probation/community control.</i></p>	109	<p>_____</p> <input type="checkbox"/> No Change	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	9	<p>_____</p> <input type="checkbox"/> No Change	

Judicial Resource Study Certification Case Weight Update Survey *County Civil*

Welcome

The purpose of this survey is to update the original case weights developed during the *1999 Case Weight Study* as a means to validate the current certification process. Judicial workload is not static. Complexity and need change over time in response to new legislative mandates, operational and procedural changes, and the availability of supporting resources. The original study recommended that there should be "... a systematic update of the case weights approximately every five years." This survey serves as the initial phase in the case weight update study.

The survey is divided into divisions of court and will take 30-40 minutes to complete per division. All circuit and county judges are invited to complete this survey. Responses will remain anonymous. Demographic information is collected prior to beginning each survey division to allow evaluation of responses in the light of reported experience. Additional instructions for completing this survey are available in the FAQ section.

If you have questions about this survey please contact PJ Stockdale (stockdap@flcourts.org) or Kristine Slayden (slaydenk@flcourts.org), Office of the State Courts Administrator, Court Services Division (850) 922-5094.

Please fax your completed survey to (850) 414-1342.

Begin County Civil Survey

Please enter your circuit: _____

Please identify the number of years you have worked in this division since the year 2000?

<input type="checkbox"/>	< 1 year
<input type="checkbox"/>	1 year but < 2 years
<input type="checkbox"/>	between 2 and 5 years
<input type="checkbox"/>	> 5 years

County Civil Small Claims (up to \$5,000) (Survey 1 of 5)

This case type includes the SRS category of small claims (up to \$5,000). Cases in this type may include a non-jury/bench trial and/or significant pretrial activity, such as pretrial conferences and status conferences. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear small claims (up to \$5,000) cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If small claims (up to \$5,000) cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Civil Small Claims (up to \$5,000) (Survey 1 of 5)

Please check box if you do NOT hear the Small Claims (up to \$5,000) case type.

Please check box if *your* Small Claims (up to \$5,000) cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	4	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	XX	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	56	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i></p>	3	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	13	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	3	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

County Civil Other Civil (\$5,001 - \$15,000) (Survey 2 of 5)

This case type includes the SRS category of civil (\$5,001 - \$15,000). Cases in this type may include a trial and/or significant pretrial activity or post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear other civil (\$5,001-\$15,000) cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If other civil (\$5,001-\$15,000) cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Civil Other Civil (\$5,001 - \$15,000) (Survey 2 of 5)

Please check box if you do NOT hear the Other Civil (\$5,001 - \$15,000) case type.

Please check box if *your* Other Civil (\$5,001 - \$15,000) cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	6	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	95	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	175	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i>	4	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i>	26	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	9	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

County Civil Other County Civil (Survey 3 of 5)

This case type includes the SRS categories of other civil (non-monetary) and replevins. Cases in this type may include a trial and/or significant pretrial activity or post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear other county civil cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If other county civil cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Civil Other County Civil (Survey 3 of 5)

Please check box if you do NOT hear the Other County Civil case type.

Please check box if *your* Other County Civil cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	3	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i></p>	45	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	16	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i></p>	4	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	4	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	10	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

County Civil Evictions (Survey 4 of 5)

This case type includes the SRS category of evictions. Cases in this type may include a non-jury/bench trial and/or significant pretrial activity, such as pretrial conferences and status conferences. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear evictions cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If evictions cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Civil Evictions (Survey 4 of 5)

Please check box if you do NOT hear the Evictions case type.

Please check box if *your* Evictions cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i>	1	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Jury Trial</u> <i>Includes time for jury selection, in trial time, jury polling and verdict announcement (consider jury deliberation time only if you do not spend that time working on other tasks).</i>	XX	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i>	186	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case when judgment or dismissal is granted by the court.</i>	2	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i>	3	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	
<u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i>	1	_____ <input type="checkbox"/> No Change	_____ <input type="checkbox"/> N/A	

County Civil Traffic Infractions (Survey 5 of 5)

This case type includes the SRS category of civil traffic infractions. Cases in this type may include one defendant that is resolved before trial or multi-defendant cases involving a trial and/or significant post judgment activity. Please estimate the time spent, in minutes, on each of the specific events listed below. Cases in this category may also include the contributions of a General Magistrate or Hearing Officer (GM/HO). Please consider the time spent over a range of ALL cases of this type. To access more detailed information regarding each event see the attached handouts.

If you do not hear civil traffic infractions cases, please check the appropriate box below and continue with the next survey.

All Cases

The **weighted time for a typical case** was developed during the original case weight study in 1999 and denotes the time spent on the event *when* that event occurs. This value includes the contribution of GM/HO's (if applicable to this case type). If you believe this time should be adjusted, please enter the time, in minutes, that you spend for that event (whether or not a GM/HO was involved), into the ***Estimate Your Time Now For A Typical Case*** column. If no adjustment is needed, check the ***no change*** box. If no judicial time is required for a specific event, please enter zero.

Cases sent to GM/HOs only

Next, please estimate the time you spend only on those cases that involve a Magistrate or Hearing Officer in the ***Estimate Your Time Now For A Typical Case Referred to GM/HO*** column. If no time is spent for that event, please enter zero. If a specific event is not referred to a GM/HO, then check the N/A box below.

If civil traffic infractions cases that you are involved with are not referred to GM/HOs, please check the box below.

Other

Please include any additional information you think relevant in the comments box provided (255 character limit).

Please use a new sheet to provide us with any additional information that you feel has a bearing on the development of the case weight for this case type (300 word limit).

County Civil Traffic Infractions (Survey 5 of 5)

Please check box if you do NOT hear the Civil Traffic Infractions case type.

Please check box if *your* Civil Traffic Infractions cases are NOT referred to GM/HOs.

Event/Descriptions	1999 Weighted Time For A Typical Case (minutes)	Estimate Your Time Now For A Typical Case -all cases- (minutes)	Estimate Your Time Now For A Typical Case Referred to GM/HO (minutes)	Comments
<p><u>Pretrial Hearings, Motions and Case Conferences</u> <i>A hearing is a proceeding in which arguments, witnesses, or evidence are heard but no final disposition of the case is made. A motion is a request to a court at any time during a case asking for a specified finding, decision, or order. Case conferences refer to any pretrial meeting or discussion on issues relating to a case or attempting settlement.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Bench Trial</u> <i>Time spent in-trial in which the judge determines both issues of fact and law -- no jury is present. Time begins when case is called.</i></p>	20	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Disposition</u> <i>Includes all non-trial hearings in which the outcome disposes of the case where a fine is imposed.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Post Judgment Activity</u> <i>Time spent processing/reviewing case after the original disposition.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	
<p><u>Case Related Administration</u> <i>All case related working time that is not considered in the above categories and not considered a case conference.</i></p>	1	<p>_____</p> <input type="checkbox"/> No Change	<p>_____</p> <input type="checkbox"/> N/A	

APPENDIX FIVE

SAMPLE JUDGE FORUM GROUP

INTERACTIVE WORKSHEETS

This appendix contains three example worksheets used by participants at the Judge Forum Group during their case weight evaluations. The numbers on these forms should not be construed as actual values.

Crimes Against Property Case Weight Worksheet

	Weight (minutes)	Judge Need		
1999 Case	56		Proposed 2007 Case Weight	65
1999 Adjusted Case	71	20.4	2007 Judge Need	12.3
2006 Survey Case	95	53.1	2007 Divisional Judge Need	34.1
Manual Case Weight Adjustment		○		

Event Time Adjustments

Event	1999 Adj Delphi Event Time (minutes)	2006 Survey Mean Event Time (minutes)	Manual Event Time (minutes)	2006 Proportion of Occurance	2006 Survey Median Event Time (minutes)
Preliminary Proceedings Arraignments, Pleas	○	○	●	100%	10
Pretrial Hearings, Motions and Case Conferences	12	15	12	100%	15
Jury Trial	12	22	12	100%	15
Jury Trial	203	391	271	1%	271
Bench Trial	69	69	48	0.3%	48
Disposition	5	13	9	100%	9
Post Judgment Activity	104	104	72	25%	72
Case Related Administration	14	14	10	100%	10
Manual Event Case Weight			65		

Guiding Questions

1. Does this case weight or event value produce a workload that is reasonable in the real world?
2. What is the justification for the final determination of case weight?

Notes:

1. set jury & bench trial to survey median
2. adjust post judgment for consistency with other criminal case types
3. set case related admin to survey median

Simplified Dissolution Case Weight Worksheet

	Weight (minutes)	Judge Need		
1999 Case	25		Proposed 2007 Case Weight	23
1999 Adjusted Case	27	0.1	2007 Judge Need	-0.1
2006 Survey Case	42	1.2	2007 Divisional Judge Need	32.8
Manual Case Weight Adjustment		○		

Event Time Adjustments

	Event	1999 Adj Delphi Event Time (minutes)	2006 Survey Mean Event Time (minutes)	Manual Event Time (minutes)	2006 Proportion of Occurance	2006 Survey Median Event Time (minutes)
		○	○	●		
	Preliminary Proceedings, Arraignments, Pleas	0	0	0	0%	0
	Pretrial Hearings, Motions and Case Conferences	0.3	10	0.3	100%	7
	Jury Trial	0	0	0	0%	0
	Bench Trial	718	523	205	1%	363
	Disposition	5	8	5	100%	6
	Post Judgment Activity	162	162	162	6%	112
	Case Related Administration	7	11	7	100%	8
	Manual Event Case Weight			23		

Guiding Questions

1. Does this case weight or event value produce a workload that is reasonable in the real world?
2. What is the justification for the final determination of case weight?

Notes:

1. adjust bench trial to a more realistic representation

Small Claims (up to \$5,000) Case Weight Worksheet

	Weight (minutes)	Judge Need		
1999 Case	15		Proposed 2007 Case Weight	20
1999 Adjusted Case	15	0.0	2007 Judge Need	14.5
2006 Survey Case	29	40.5	2007 Divisional Judge Need	27.9
Manual Case Weight Adjustment	20			

Event Time Adjustments

	Event	1999 Adj Delphi Event Time (minutes)	2006 Survey Mean Event Time (minutes)	Manual Event Time (minutes)	2006 Proportion of Occurance	2006 Survey Median Event Time (minutes)
		○	○	●		
	Preliminary Proceedings, Arraignments, Pleas	0	0	0	0%	0
	Pretrial Hearings, Motions and Case Conferences	4	9	4	100%	6
	Jury Trial	0	501	0	0%	347
	Bench Trial	56	56	56	3%	39
	Disposition	3	8	3	100%	6
	Post Judgment Activity	13	13	13	29%	9
	Case Related Administration	3	7	3	100%	5
	Manual Event Case Weight			15		

Guiding Questions

1. Does this case weight or event value produce a workload that is reasonable in the real world?
2. What is the justification for the final determination of case weight?

Notes:

1. 1999 Delphi Study did not develop event time for jury trials.

Justification: Manual Case Weight Adjustment (Case Weight=20)

1. Increase in pro se litigation
2. Changes in PIP law requiring more hearings (Litigants are also beginning to refuse to settle issues.)
3. Increase in identity theft (time consuming for collection).
4. Increase in construction litigation (hurricane damage).
5. Clerks of Court have decreased assistance to pro se litigants due to new requirements for the related to Article V.

APPENDIX SIX

JUDGE FORUM GROUP JUSTIFICATIONS

At the 2007 Forum Group meeting, judges were asked to evaluate the survey results to determine if the reported event times and corresponding case weights were reasonable. When necessary, judges gave specific reasons for changing from the survey results, i.e., by identifying any operational, legislative or resource changes. The following tables outline those justifications.

Circuit Criminal	
Case Type	Justification
Capital Murder	Bench trial - went with survey median
Serious Crimes Against Persons	Preliminary proceedings - more consistent with other circuit criminal case types Case related admin - more consistent with other circuit criminal case types
Less Serious Crimes Against Persons	Disposition - median, exp pleas, std legal requirements, victim impact statements Post judgment - more similar to serious crimes against person in terms of workload
Crimes Against Property	Disposition - standard issues and consistency with other circuit criminal case types Post judgment – consistency with other circuit criminal case types
Drug Offense (excl Drug Court)	Preliminary proceedings – consistency with other circuit criminal case types Pretrial - increase in Nelson hearings, increase in bond reduction hearings, more habitual offenders in drug court, 3 year minimum mandatory for habitual offenders Jury trial - Practical considerations, the need for colloquy, increase in interpreter cases Disposition - Requirements for expanded plea colloquy, consistency with other circuit criminal case types
Drug Court	In general - Does not include juveniles. Defined regular appearances in post judgment. Bench trial/Jury trial - trials don't happen, set time to 0 Case related admin - Emails, correspondence, interaction with defendants and family

Circuit Civil	
Case Type	Justification
Professional Malpractice & Product Liability	<p>Jury trial – jury selection – non citizens, language barrier, tort reform, litany in jury selection resulting from increased public awareness, difficult to seat impartial jury, expert intensive</p> <p>Pretrial – includes summary judgment, more parties, more motions, more discovery (in camera)</p> <p>Disposition – more time to review competing proposed orders, more complex</p>
Auto & Other Negligence	<p>Jury trial - tort reform, more experts, cost of litigation – not economical to try small cases, more serious cases going to trial, longer jury selection</p> <p>Pretrial – includes motions for summary judgment</p> <p>Disposition – more time to review competing proposed orders</p> <p>Case related admin - 100% (proportion of occurrence) is too high</p>
Contracts & Real Property	<p>In general – non compete contracts, legal suits on bank loans, statute change – requires more time to scrutinize judgments</p> <p>Pretrial – summary judgment, more business in FL, more construction, more sophisticated cases, value of real property has increased resulting in increased complexity, hurricane litigation, 3rd party practice</p>
Other Circuit Civil (incl Eminent Domain)	No comments
Jimmy Ryce	No comments

Family Court	
Case Type	Justification
Simplified Dissolution	Bench trial – more realistic expectation
Ordinary Dissolution	Post judgment – lower to offset higher proportion In general – partially handled by magistrates
Child Support	Pretrial – for defendants in jail In general – partially handled by hearing officers
Domestic Violence	Bench trial – more realistic expectation In general – body of caseload; new statutory causes of action – variety of cases
Other Domestic Relations	In general – goes to magistrate, a lot handled in domestic violence court
Juvenile Delinquency	<p>Bench trial proportion of occurrence- 2% to 4%; Post judgment proportion of occurrence - 20% to 40% - Both adjustments were made based upon the collective experience of the judges.</p> <p>Preliminary proceedings - cost of detention; parental assessment of ability to pay; restraint of juveniles in courtroom, mini-hearing on shackling issues (i.e., children coming to court in shackles or handcuffs), Public Defenders representing children; indigency determination hearings, advisory proceedings related to above</p> <p>Pretrial - workload associated with juvenile drug courts</p> <p>Disposition - PACT new Department of Juvenile Justice (DJJ) assessment instrument attached to Pre-Disposition Report assesses strengths and weaknesses of child's situation. More Department of Children and Families involvement, cross over cases (dep.); school participation – school resource officers involved in cases, cost of care, probation or commitment, truancy information, and truancy personnel appearing before the Court</p> <p>Case related admin- DJJ reports more extensive/detailed, lots of pro se correspondence – kids/parents. Reviewing status reports takes time to read these documents. Advent/workload associated with juvenile drug court. Truancy courts are emerging causing hearings/workload.</p>

Family Court	
Case Type	Justification
Juvenile Dependency	<p>Bench trial proportion of occurrence -1% to 5%. Post judgment proportion of occurrence – 20% to 72%. Reason: based upon the collective experience of the judges</p> <p>Preliminary proceedings - Original was a bit too high, reality check</p> <p>Bench trial - The judges wanted to know where did we get the 4861, it seems very high? Downward adjustment based upon the collective experience of the judges applying a reasonableness standard.</p> <p>Disposition - Reasons: (1) more parties; (2) older children right to counsel; (3) more participation by Guardian ad Litem representatives; (4) privatization of foster care, multiple agencies are now involved and appear before the Court; (5) contested case plans requiring hearings; and (6) Interstate Compact on the Placement of Children (ICPC) hearings.</p> <p>Post judgment –New time 120 minutes based upon the collective experience of the judges.</p>
Parental Notice	No comments

Probate	
Case Type	Justification
Probate & Mental Health	<p>Pretrial - All cases require a petition and order which require a careful review of all information, including wills which are somewhat time consuming. Also, due to the increase in mortgage fraud (Florida is ranked #1 in the nation), they are taking extra special precautions in their review of these cases. Therefore, more time is required for this event.</p> <p>Disposition - Since 1999, there has been an increase in the number of Baker Act and Marchman Act cases, which are increasingly more complex than other probate cases. This increase is due, in part, by a 'push' from lobbyists on behalf of sheriffs' offices to force Baker Acts - which was an effort to keep these defendants off the streets (because they were accidentally getting shot by law enforcement officials). This has resulted in further workload because the new law change was inadequately funded resulting in an insufficient number of beds to accommodate the increase in the number of patients. As such, judges are finding themselves spending more time trying to find innovative means of locating facilities, community based programs that will accept new patients. Lastly, there has been a decrease in clerk involvement with probate dispositions since 1999.</p> <p>Case related admin - Reduction is due to increased staff support, increased supplemental resources, and technology advancements.</p>

Probate	
Case Type	Justification
Guardianship & Trust	<p>Pretrial - Reduction is due to increased staff support, increased supplemental resources, and technology advancements.</p> <p>Bench trial - Forum group questions the accuracy of the 4 minute event time established for 1999. As it takes longer than 4 minutes to seat everyone in the courtroom.</p> <p>Post judgment - They believe that it is the best option to use Summary Reporting System (SRS) data. However, taking into consideration that the accuracy of this SRS data is not validated and based upon an analysis of each individual circuit's number of special proceedings (which ranged from 100% to 2,300% among forum group members), they believe that 500% is the most realistic proportion of occurrence for post judgment events statewide. Further, they stated that by statute, it is required that guardianship cases be reviewed at least once per year (post judgment), therefore 5% is an inaccurate representation of the occurrence for these types of events. They averaged 2 minutes per event based on a consensus that this produced the most realistic result.</p> <p>Case related admin - Reduction is due to increased staff support, increased supplemental resources, and technology advancements. However, they did not reduce it as much as pretrial events due to new practices which include having to justify fees thru the clerk and due to new requirements and workload associated with court appointed counsel.</p>

County Criminal	
Case Type	Justification
Misdemeanor & Criminal Traffic	<p>Increase in non-English speaking population has caused an increased need to appoint interpreters and adds time to the case.</p> <p>Increase in drivers license cases, especially involving illegal immigrants, with collateral consequences.</p> <p>New JIS system takes more time in court in determining if defendant is a sexual offender.</p> <p>Increase in battery and stalking cases, significantly expanded since 1999.</p> <p>Increase in use of specialty courts.</p> <p>Note: Believe the proportions of occurrence are not accurate for pretrial and post judgment. Believe the pretrial does not occur on 100% of cases and believe the post judgment should be higher. Do not trust clerk reported SRS data.</p>
Municipal & County Ordinance	<p>Increase in municipalities enforcing quality of life crimes.</p> <p>Cities and counties prosecuting more ordinance violations as an income producer as they receive a percentage of the fees.</p> <p>Civil infractions, that involve a criminal arraignment, have increased due to the criminalization of certain traffic activities.</p>
DUI	<p>Believe the proportions of occurrence are not accurate for jury and bench trials. Believe the percentages should be swapped. Do not trust clerk reported SRS data. Compensated for this in estimating the time.</p>

County Civil	
Case Type	Justification
Small Claims (up to \$5,000)	<p>Increase in pro se litigation.</p> <p>Changes in personal injury protection (PIP) law requiring more hearings. (Litigants are also beginning to refuse to settle issues.)</p> <p>Increase in identity theft (time consuming for collection).</p> <p>Increase in construction litigation (hurricane damage).</p> <p>Clerks of Court have decreased assistance to pro se litigants due to new requirements related to Article V.</p>
County Civil (\$5,001 to \$15,000)	<p>Changes in PIP law requiring more hearings. (Litigants are also beginning to refuse to settle issues.)</p> <p>Increase in identity theft (time consuming for collection).</p> <p>Increase in construction litigation (hurricane damage).</p> <p>Increase in consumer debt cases.</p> <p>Cannot pick a jury in 95 minutes (changed to 720).</p> <p>Increase in PIP trials.</p>
Other County Civil	No change
Evictions	<p>More counts being filed.</p> <p>More filings seeking damages.</p> <p>Section 8 housing disputes take more time.</p> <p>Litigants more knowledgeable and more sophisticated.</p>
Civil Traffic Infractions	<p>Bench trial proportion of occurrence (2%) - Increase in trials before a judge. New laws mandate hearings before a judicial officer.</p> <p>Case weight – Increase in trials before a judge. New laws mandate hearings before a judicial officer. More attorneys specializing with clinics for litigants. Everyone requesting judges.</p>
Other Issues	<p>Are County Court Judges receiving credit for identity theft cases in traffic? Not receiving enough credit.</p> <p>Concurrent jurisdiction for simplified dissolution – County judges not receiving credit</p>

APPENDIX SEVEN

TABLE OF URBAN/RURAL DESIGNATION & FTE ASSIGNMENTS BY CIRCUIT

This appendix contains information on the urban/rural designations and FTE assignments of judges, general magistrates, child support hearing officers and traffic hearing officers for each circuit.

Urban/Rural Designation and FTE Assignments By Circuit

Circuit	Urban/Rural	Circuit Judges	County Judges	General Magistrates	Child Support Hearing Officers	Traffic Hearing Officers
1	Rural	24	11	4.00	2.45	0.25
2	Rural	16	10	2.00	1.50	0.20
3	Rural	7	7	1.00	1.00	0.00
4	Urban	35	20	7.00	3.00	1.05
5	Rural	31	11	5.00	1.00	0.30
6	Urban	45	24	8.25	3.50	0.34
7	Rural	27	15	3.50	1.50	0.70
8	Rural	13	10	2.00	3.00	1.00
9	Urban	43	22	6.00	3.50	2.00
10	Rural	28	12	4.00	2.00	0.00
11	Urban	80	43	12.00	3.50	7.00
12	Urban	21	10	4.00	2.50	0.00
13	Urban	45	17	7.40	2.00	1.00
14	Rural	11	9	2.00	1.50	0.00
15	Urban	35	19	7.00	2.00	2.90
16	Rural	4	4	0.28	0.00	0.28
17	Urban	58	32	10.00	2.00	2.50
18	Urban	26	17	4.00	1.75	0.70
19	Rural	19	10	3.00	2.00	2.00
20	Rural	31	19	5.00	0.70	0.90
State		599	322	97.43	40.40	23.12

Note: Data is self-reported by the circuits in the FY07/08 Judicial Needs Application.
Number reflects the FTE as of June 30, 2006.

APPENDIX EIGHT

GENERAL MAGISTRATE/HEARING OFFICER

WORK YEAR SURVEY

This appendix contains the 2006 General Magistrate/Hearing Officer Work Year Survey.

Welcome to the Judicial Resource Study

General Magistrate & Hearing Officer

Work Year Survey

The Judicial Resource Workgroup has been tasked by the Trial Court Performance and Accountability Commission to develop case weights that will be used to measure workload of General Magistrates, Title IV-D Child Support Hearing Officers and Civil Traffic Infraction Hearing Officers. This survey is an integral part of that task. The Work Year Survey will assess the number of hours per day and days per year devoted to case related work which is essential in the development of case weights to measure workload. Thank you for your participation in this very important study.

This survey encompasses **Magistrate** and **Title IV-D Child Support Hearing Officers** only. Available work time for Civil Traffic Infraction Hearing Officers is being developed separately.

For additional instructions for completing the survey click [here](#)

If you provide different services such as General Magistrate in one circuit and Child Support Enforcement Hearing Officer in another, please complete a separate survey for each jurisdiction in which you provide the service.

Please select your circuit and begin survey

No Circuit Selected



Begin Survey

If you have questions about this survey please contact

[Heather Thuotte-Pierson](#) or [PJ Stockdale](#)

Office of the State Courts Administrator, Court Services Division (850) 922-8552

PART I - Demographics

Circuit:

Name:

Title: General Magistrate
 Title IVD Child Support Enforcement Hearing Officer

**Continue
Survey**

If your name does not appear in the above list or
If you have questions about this survey please contact

[Heather Thuotte-Pierson](#) or [PJ Stockdale](#)

Office of the State Courts Administrator, Court Services Division (850) 922-8552

PART II - Days Available Per Year

In establishing the “average” year, one must accurately describe the various factors that reduce the days available for a Magistrate or Hearing Officer to hear cases. To correctly portray an available year, the number of days available to hear cases must take into account factors such as weekends, holidays, and time related to illness, vacation, and so on. We have included the standard adjustments to the basic year for weekends, holidays and total days per year. Please estimate the missing values from your experience. For example, if you accrue 13 days of vacation but typically only take 5 days of vacation, enter 13 for vacation days accrued and 5 for average vacation days taken. Please consider previous years when making estimates. You may add in as many other categories or events as you think relevant. Please enter “0” if no days are used.

For additional instructions please click [here](#)

Please use the mouse or the tab key to navigate between the different survey elements. Using the Enter key will cause the survey to advance to the next page. If you have inadvertently hit the Enter key, no data will be lost. Simply return to the previous page using the back page arrow button of your browser.

Total days per year	<input type="text" value="365"/> days
Weekends	<input type="text" value="104"/> days
Legal Holidays	<input type="text" value="11"/> days
Vacation (accrued)	<input type="text" value="0"/> days
Vacation (average days taken including comp time taken as vacation)	<input type="text" value="0"/> days
Illness (accrued)	<input type="text" value="0"/> days
Illness (average days taken)	<input type="text" value="0"/> days
Continuing education (required, during normal work hours)	<input type="text" value="0"/> days
Committee work	<input type="text" value="0"/> days

1. Other	<input type="text"/>	<input type="text" value="0"/> days
2. Other	<input type="text"/>	<input type="text" value="0"/> days
3. Other	<input type="text"/>	<input type="text" value="0"/> days
4. Other	<input type="text"/>	<input type="text" value="0"/> days

**Continue
Survey**

If you have questions about this survey please contact
[Heather Thuotte-Pierson](#) or [PJ Stockdale](#)
 Office of the State Courts Administrator, Court Services Division (850) 922-8552

PART III - Hours Available Per Day

The General Magistrate/Hearing Officer day can be separated into two parts, the amount of time devoted to (a) case related matters and (b) non-case related but necessary matters. Although time spent in each of these two areas does vary on a day-to-day basis, it is assumed that the relative time spent in each area is consistent over the year. Thus, we can define a “typical” or “average” day that exemplifies this relationship.

For additional instructions please click [here](#)

Please use the mouse or the tab key to navigate between the different survey elements and use the buttons provided to move to the next page. Using the Enter key will cause the survey to advance to the next page. If you have inadvertently hit the Enter key and were still working on the Year survey page, no data has been lost. Simply return to the previous page using the back page arrow button of your browser. If you hit the Enter key from this page, survey data will be submitted. However, you can return to this page, from the Thank You page, by using the back arrow key of your browser.

Please enter in the table below the total hours per month and total days per month worked based on your type of employment. For example, a full-time employee working 8.5 hours per day (including lunch) and working 22 days per month, will have a total hours worked per month = $8.5 * 22 = 187$ hours. You would enter 187 in the hours per month column and 22 in the days per month column. A similar calculation should be performed if you are classified as less than 1.0 FTE (part-time employee).

Total time available	Hours Per Month	Days Per Month
Full-time Equivalent	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
Part-time (less than 1.0 FTE)	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days

It is difficult to directly categorize all of the various case related activities that may be performed daily. It is generally easier to categorize the non-case related activities. Consequently, the case related work day is defined as the number of hours in the workday minus deductions for the basic non-case related events.

In the table below please estimate the missing values for the hours per day and days per month you spend on **non-case related matters**. For example, if your travel to outlying county courthouses takes, on average, 2.1 hours roundtrip and you typically travel three days a month, enter 2 for hours per day and 3 for days per month. Please consider previous years when making estimates. You may add in as many other categories or events as you think relevant. Please enter “0” if no hours/days are used. Enter hours in tenths and days as whole numbers.

Non-case related matters	Hours Per Day	Days Per Month
Lunch	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
Non-case related administration	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
Community activities (during normal work hours)	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
Travel to outlying county courthouses	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
Travel to locations other than courthouses	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
1. Other <input type="text"/>	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
2. Other <input type="text"/>	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
3. Other <input type="text"/>	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days
4. Other <input type="text"/>	<input type="text" value="0.0"/> hours	<input type="text" value="0"/> days

**Complete
Survey**

If you have questions about this survey please contact
[Heather Thuotte-Pierson](#) or [PJ Stockdale](#)
Office of the State Courts Administrator, Court Services Division (850) 922-8552

APPENDIX NINE

GENERAL MAGISTRATE/HEARING OFFICER

TIME STUDY PACKAGE

This appendix includes the materials from the 2006 General Magistrate/Hearing Officer Time Study.

General Magistrate / Hearing Officer Case Related Data Collection Form

Use a new form each day. Enter today's date and your circuit and name. See the attached sheets for detailed instructions to identify case type and event codes.	Circuit _____ Date _____	Name _____ Class <small>(circle one)</small> Magistrate Title IV-D HO Traffic HO
FLORIDA TIME STUDY: CASE RELATED DATA		

A	B	C	D	E
Case Type Code	Event Code	Actual Time Spent (minutes)	Number of Cases	Comments (include notes on relevant characteristics)

Online data entry: www.flcourts.org/SRTS/welcome.aspx
 Hard copy forms: Fax to: OSCA – Court Services 850.414.1342 or
 Mail to: OSCA – Court Services, ATTN: JRS Time Study, Supreme Court Building, 500 S. Duval St, Tallahassee FL 32399-1900

General Magistrate / Hearing Officer Non-Case Related Data Collection Form

Circuit: _____	Name: _____			
Date: _____	Class: (circle one)	Magistrate	Title IV-D HO	Traffic HO
FLORIDA TIME STUDY: NON-CASE RELATED DATA				

Record activities that are **not** captured on the Case Related Data Collection Form. Including non-case related administration, judicial training and conferences, travel time, vacation, holidays, illness, community activities, education, and other comparable events.

Event Codes	
1=Non-Case Related Administration	5=Local travel for external hearings
2=Continuing education and committee work	6=Vacation, Illness, and Holidays
3=Community activities	7=Other
4=Travel time to other courthouses or jurisdictions	

A	B	C
Event Code (1-7)	Activity (brief description)	Actual Time Spent (minutes)

Online data entry: www.flcourts.org/SRTS/welcome.aspx

Hard copy forms: Fax to: OSCA – Court Services 850.414.1342 or

Mail to: OSCA – Court Services, ATTN: JRS Time Study, Supreme Court Building, 500 S. Duval St, Tallahassee FL 32399-1900

2006 General Magistrate/Hearing Officer Time Study

Case Related Data Collection Form

Use case related data collection form to collect data on all case related activities. Complete a new form for each work day during the time study period (Oct 23rd through Nov 17th). The combination “actual time spent from the case related data collection form and the non-case related data collection form should equal the total amount of time you spent that day at work.

Demographic Information – Enter your circuit, name, and class. Also record the date for which the activity occurred.

Column A: Case Type Code – Using the *Case Type Code Reference Sheet*, enter the two letter case type code for the case you worked on. Use a separate line for each different type of case you worked on during the day. For example if you work on two cases: a small claims case and an eviction case, enter in a separate line for each case type. The *Case Type Code Category Definitions* document also provides detailed information on each case type.

A	B	C	D	E
Case Type Code	Event Code	Actual Time Spent (minutes)	Number of Cases	Comments
SC	1	10	1	
EV	1	10	1	

Column B: Event Code – Enter the event code. The event codes correspond to the phase of a case that you were working on for the time that you reported: “1” is pre-judgment, “2” is final judgment, “3” is post judgment and “4” is multiple events that cannot be broken out. Specific activities associated with each event are listed and defined in the *Event Code Reference Sheet*. Each event should be tracked individually. For example, if you worked on two dependency cases, one involving pre-judgment activities and one involving post judgment activities, enter in two separate lines. “1” represents time spent in pre-judgment activities. “3” represents time spent in post judgment activities.

A	B	C	D	E
Case Type Code	Event Code	Actual Time Spent (minutes)	Number of Cases	Comments
DP	1	20	1	
DP	3	30	1	

If you worked on 1 child support case and conducted pre-judgment and final judgment activities, time should be recorded separately: enter one line for event code “1” and another line for event code “2.” Column C must reflect the actual time spent for each event code.

A	B	C	D	E
Case Type Code	Event Code	Actual Time Spent (minutes)	Number of Cases	Comments
CS	1	10	1	
CS	2	15	1	

If it is at all possible, please estimate the time you spend on each activity individually. However, if you are unable to accurately distinguish the time for each event, enter event code “4” on one line and enter the total time in Column C. Please note what events are involved in the comments section.

NOTE: Please use this event code sparingly or not at all as it can reduce the accuracy of the results.

A	B	C	D	E
Case Type Code	Event Code	Actual Time Spent (minutes)	Number of Cases	Comments
CS	4	25	1	Includes Pre and Final Judgment Events

Column C: Actual Time Spent – Enter the actual time spent in minutes on case related activities for each case type and event code. Please record in whole numbers. Do not use fractions of hours or decimals to represent the time. For example, one hour and thirty minutes should be 90 minutes.

Column D: Number of Cases – If several cases are handled in succession (all the same case type and event code) and you are unable to accurately distinguish the time for each case, it is not necessary to enter a new line for every case. Use Column D to enter the number of cases worked on for that case type and event code. For example, if you worked on 3 child support cases during a one-hour period, all pre-judgment, you would enter one line and “3” for column D, number of cases.

A	B	C	D	E
Case Type Code	Event Code	Actual Time Spent	Number of Cases	Comments
CS	1	60	3	

Column E: Comments – Enter any comments you think relevant.

Action Required by Changes to Rule 8.257 – Scheduled adjudicatory hearings and shelter hearings that are prohibited after January 1, 2007 should be reported individually on a separate line with a comment indicating the activity. Do not combine these actions with any other events.

2006 General Magistrate/Hearing Officer Time Study
Non-Case Related Data Collection Form

Use the non-case related data collection form to collect data on all non-case related activities. Complete a new form for each work day during the time study period (Oct 23rd through Nov 17th). The combination “actual time spent from the case related data collection form and the non-case related data collection form should equal the total amount of time you spent that day at work.

Demographic Information – Enter your circuit, name, and class. Also, record the date for which the activity occurred.

Column A: Event Code – Enter the number corresponding to the type of event from the list below:

- 1 – Non-case related administration
- 2 – Continuing education and committee work
- 3 – Community activities
- 4 – Travel time to other courthouses and jurisdictions
- 5 – Local travel for external hearings
- 6 – Vacation, Illness, and Holidays
- 7 – Other

Column B: Activity – Provide a brief description of the non-case related activity.

Column C: Actual Time Spent – Enter the actual time spent in minutes on non-case related activities for each event code. Please record in whole numbers. Do not use fractions of hours or decimals to represent the time. For example, one hour and thirty minutes should be 90 minutes.

Non-case related example:

A	B	C
Event Code	Activity (Brief Description)	Actual Time Spent (minutes)
2	Judicial Resource Study Conference Call	60

Case Type Code Reference Sheet

CIRCUIT CIVIL		CIRCUIT PROBATE	
Professional Malpractice	TM	Probate	PB
Products Liability	TM	Guardianship	GD
Auto Negligence	TN	Trust	TS
Other Negligence	TN	Baker Act	PO
Condominium	RP	Substance Abuse	PO
Contract	RP	Other Social	PO
Real Property	RP		
Eminent Domain	ED	COUNTY CIVIL	
Other Circuit Civil	OC	Small Claims	SC
Jimmy Ryce	JR	Other Civil (up to \$15,000)	CC
		Other Civil (includes Replevins)	OT
CIRCUIT FAMILY COURT		Evictions	EV
Simplified Dissolution	SD	Civil Traffic Infractions	TI
Dissolution	DI		
Child Support	CS	Multiple Case Type	MC
UIFSA	CS		
Other Domestic Relations	OD	Case Related Administration	CA
Domestic Violence	DV	(Time spent in case related activities that cannot be attributed to a specific case – use sparingly)	
Repeat Violence	DV		
Unified Family Court	UF		
Parental Notice of Abortion	PA		
Delinquency Complaints	DL		
Delinquency Petitions	DL		
Dependency Contested	DP		
Dependency Uncontested	DP		

Event Code Reference Sheet

Pre-judgment = 1

All events that occur prior to the disposition events

Final judgment = 2

All events that occur that directly contribute to disposing a case

Post judgment = 3

All events that occur after a final judgment has been rendered

Multiple events = 4

Handling of a combination of pre, final and post events in such a way as the time expended on each event cannot be separated (use sparingly)

Pre-Judgment
(Applicable in all case types)

Circuit Court

Adversarial preliminary hearing
Emergency mental health hearings
Emergency removal hearing/shelter hearings
Hearings on temporary custody or support
Temporary financial hearings in domestic cases
Advisory hearing in termination of parental rights cases
Review of new petitions
Initial hearing
Emergency temporary guardianship
Arrestment in juvenile delinquency and dependency/termination of parental rights cases
Admission or consent to dependency
Juris/venue motions of all kinds
Pleading motions (dismiss/strike/amend/extend time, etc)
Default
Exclude/suppress evidence
Discovery motions
Miscellaneous motions (compel arbitration, injunction, recuse, mediation, etc.)
Dispositive motions (summary judgment, judgment on pleadings, dismiss for lack of prosecution, etc.
Scheduling & Pretrial conferences
TPR advisory hearings
SIPP hearings
Motions to extend jurisdictional hearings (juvenile dependency)
In-trial
Termination of Parental Rights

County Court

Adversarial preliminary hearing
Initial file review (eviction, etc.)
Small claims (e.g. calendar call, determine action of issues, explanation of rights)
Mediations
Supplemental proceedings
Orders to compel or show cause
Motions for summary judgment
Discovery motions
Motions for default final judgment
In-trial

NOTE: Case related administration is applicable to all events - see examples below

Case Related Administration
(Applicable in all case types and events)

Circuit Court

Calendar preparation
Case correspondence
Docket management
Reviewing and signing documents
Answer defendant correspondence
Legal research
Preparing reports
Case plan filing
Post-TPR case plans

County Court

Calendar preparation
Case correspondence, including *ex parte* correspondence from defendants seeking miscellaneous relief
Docket management
Reviewing and signing documents
Answer defendant correspondence
Legal research
Preparing reports

Final Judgment
(Applicable in all case types)

Circuit Court

Sentence or fine
Final judgment
Default judgment
Judgment of dismissal
Directed verdict
Judgment on verdict
Mistrial
Disposition hearing
Termination of parental rights
Summary judgment

County Court

Sentence or fine
Default judgment
Judgment of dismissal
Amended judgment
Deferred/delayed judgment
Directed verdict
Judgment on verdict
Mistrial
Stipulations or settlements

NOTE: Case related administration is applicable to all events - see examples below

Case Related Administration
(Applicable in all case types and events)

Circuit Court

Calendar preparation
Case correspondence
Docket management
Reviewing and signing documents
Answer defendant correspondence
Legal research
Preparing reports
Case plan filing
Post-TPR case plans

County Court

Calendar preparation

Case correspondence, including *ex parte* correspondence from defendants seeking miscellaneous relief

Docket management

Reviewing and signing documents

Answer defendant correspondence

Legal research

Preparing reports

Post Judgment
(Applicable in all case types)

Circuit Court

Motion for new trial
Amendment of judgment
Satisfaction of judgment
Motion for taxation of costs and/or sanctions
Review of orders for support, custody, or visitation
Transfer, initiating, and responding to interstate cases
Post judgment show cause
Motion for attorney fees
Judicial Status Review (juvenile dependency)
Permanency hearing
Independent Living Hearing
Adoption proceedings

County Court

Restitution
Motion for judgment notwithstanding requests
Amendment of judgment
Satisfaction of judgment
Motion for taxation of costs and/or sanctions
Post judgment show cause
Claims of exemption on garnishments

NOTE: Case related administration is applicable to all events - see examples below

Case Related Administration
(Applicable in all case types and events)

Circuit Court

Calendar preparation
Case correspondence
Docket management
Reviewing and signing documents
Answer defendant correspondence
Legal research
Preparing reports
Case plan filing
Post-TPR case plans

County Court

Calendar preparation

Case correspondence, including *ex parte* correspondence from defendants seeking miscellaneous relief

Docket management

Reviewing and signing documents

Answer defendant correspondence

Legal research

Preparing reports

APPENDIX TEN

GENERAL MAGISTRATE/HEARING OFFICER

TIME STUDY RAW DATA ADJUSTMENT

MATRIX

This appendix contains a raw data adjustment matrix for the 2006 Time Study.

To prevent creating a day weight matrix for every magistrate or hearing officer that reported data, the individual day weights have been consolidated in to a composite day adjustment for the circuit. This was accomplished by dividing the day adjusted time by the actual reported time. For example, the first circuit hearing officer class had 10,421.167 day adjusted minutes ÷ 10,207 reported minutes for a composite day adjustment of 10,421.167 / 10,207 = 1.021.

As noted previously, participation in this time study was excellent so that the required weights are relatively small for all classifications.

GM/HO Raw Data Adjustment Matrix

Circuit	Magistrate Adjustments			CS Hearing Officer Adjustments		
	Day	Circuit	Strata	Day	Circuit	Strata
1	1.356	1.333	1.018	1.021	1.000	1.000
2	1.000	1.000	1.018	1.056	1.000	1.000
3	1.000	1.000	1.018	1.000	1.000	1.000
4	1.000	1.400	1.000	1.116	1.000	1.161
5	1.013	1.000	1.018	1.000	1.000	1.000
6	1.008	1.138	1.000	1.000	1.400	1.161
7	1.000	1.000	1.018	1.181	1.000	1.000
8	1.017	1.000	1.018	1.053	1.000	1.000
9	1.005	1.000	1.000	1.000	1.400	1.161
10	1.056	1.000	1.018	1.000	1.000	1.000
11	1.029	1.000	1.000	1.056	1.000	1.018
12	1.000	1.000	1.000	1.000	1.000	1.161
13	1.000	1.000	1.000	1.000	1.000	1.161
14	1.000	1.000	1.018	1.035	1.000	1.000
15	1.208	1.400	1.000	1.000	1.000	1.161
16	1.208	1.400	1.000	1.208	1.400	1.000
17	1.000	1.250	1.000	1.000	1.000	1.161
18	1.081	1.200	1.000	1.000	1.286	1.161
19	1.000	1.000	1.018	1.000	2.000	1.000
20	1.000	1.333	1.018	1.030	1.000	1.000

APPENDIX ELEVEN

SAMPLE GENERAL MAGISTRATE/HEARING OFFICER FORUM GROUP INTERACTIVE WORKSHEETS

This appendix contains two example worksheets used by participants at the General Magistrate/Hearing Officer Forum Group during their case weight evaluations. The numbers on these forms should not be construed as actual values.

General Magistrate Juvenile Dependency Event Weight Worksheet

Event Time Adjustments				
Event	2006 Time Study Event Time (minutes)	Manual Event Time (minutes)	2006 Time Study Number of Events	2006 Total Workload (minutes)
	○	●		
Pre-Judgment <i>All events that occur prior to the disposition events</i>	13.1	13.1	3,536	46,274
Final Judgment <i>All events that occur that directly contribute to disposing a case</i>	14.6	14.6	801	11,674
Post Judgment <i>All events that occur after a final judgment has been rendered</i>	8.4	12.0	12,508	150,091
			2006 Time Study FTE	28.3
			Manual Event FTE	36.2
			Anticipated Division FTE	104.8
			Current Division FTE	76.3
			Net Division FTE	28.5

Guiding Questions:

1. Does this event value produce a workload that is reasonable in the real world?
2. What is the justification for the final determination of event weight?

Notes:

The 8.4 minutes in post judgment is woefully inadequate. It exists solely because of the sheer volume of the number of case events. A more reasonable value is 12.0 minutes to achieve permanency within statutory time requirements of twelve months.

Child Support Enforcement Hearing Officer Child Support/Paternity Event Weight Worksheet

Event Time Adjustments				
Event	2006 Time Study Event Time (minutes)	Manual Event Time (minutes)	2006 Time Study Number of Events	2006 Total Workload (minutes)
	●	○		
Pre-Judgment <i>All events that occur prior to the disposition events</i>	6.8	6.8	4,861	32,819
Final Judgment <i>All events that occur that directly contribute to disposing a case</i>	11.6	11.6	7,224	83,962
Post Judgment <i>All events that occur after a final judgment has been rendered</i>	9.5	9.5	14,119	133,430
			2006 Time Study FTE	43.4
			Manual Event FTE	43.4
			Anticipated Division FTE	43.4
			Current Division FTE	39.4
			Net Division FTE	4.0

Guiding Questions:

1. Does this event value produce a workload that is reasonable in the real world?
2. What is the justification for the final determination of event weight?

Notes:

APPENDIX TWELVE

JUDICIAL RESOURCE STUDY ASSUMPTIONS

This appendix contains the necessary assumptions that guided the Judicial Resource Study. Assumptions are presented both generally and as specific to each component of the study.

General Assumptions

- Time is an adequate proxy for case complexity.
- Participants completed the data entry forms in a consistent and complete manner.
- All completed forms were entered by the participants or submitted for data entry by the OSCA.
- The data was entered in an accurate and reliable manner.
- SRS filing data is accurate.
- The analysis was done without calculation errors.

2006 Judicial Case Weight Update Survey

- General
 - ✓ New case types for which there was no preexisting case weight had the number of minutes for all events set to 0 minutes.
 - ✓ If the “No Change” flag is set for the estimated event minutes, the current case weight for that event code was used.
 - ✓ Since Traffic Hearing Officers operate independently of the judiciary, this case weight should represent all time spent by a judge only. Consequently, all times (including "no change" values) should be considered.
 - ✓ It is assumed that the weight of each case type/event is the mean of an exponential distribution. This is a reasonable assumption given that, in general, each task is handled on its own without regard to previous activities.
- Case Specific
 - ✓ For drug court cases, the differentiating factor is in the post judgment actions. Consequently, we will assume that the distribution of jury and bench trials is the same as drug offences for drug court cases. The proportion of occurrence for re-openings is assumed to be 1 by definition.
 - ✓ Event minutes for Trust are set equal to corresponding events for Guardianship because there is insufficient information on trust cases to develop separate values.
 - ✓ Assume that all disposition events in Jimmy Ryce are bench or jury trials.

- ✓ Unified Family Court proportions are weighted averages of the case types that make up UFC (family, juvenile).
- ✓ Jimmy Ryce data taken from the 2005 Annual Summary of Jimmy Ryce reports produced by the OSCA dated Oct 16, 2006 using weighted data for 2002(.1), 2003(.3) and 2004(.6).
- ✓ Assume that all (100%) parental notice of abortion dispositions are bench trials and that 100% of these cases are reopened.
- ✓ Civil Traffic Infraction case weight is 0.34 minutes in reality and was represented a 1 minute on the survey.

2006 General Magistrate/Hearing Officer (GMHO) Time Study

- General
 - ✓ Event times can be built from a snapshot of case events with different events occurring during the study period in various stages in the case life-cycle rather than following each case from start to finish.
 - ✓ The nineteen working day study period of October 23, 2006 through November 17, 2006 provided representative workload data, on average, for all working days during the year. Specifically, it is assumed that this period reflects both the number and mix of case events involving GM/HO's found in all months throughout the year.
 - ✓ All GM/HO case related work (motions, hearings and actions) can be grouped into three inclusive events: pre-judgment, final judgment and post judgment.
 - ✓ The average time developed for an event is representative of the amount of time spent on motions, hearings and actions by GM/HO's.
 - ✓ The events handled by each of the reporting GM/HO's reflect the typical number and type of events handled by that circuit.
 - ✓ The time study included a sufficient number of events of each type to insure that the event times measure the central tendency.
 - ✓ The total number of filings processed by the court is a reasonable alternate measure of workload with respect to the actual number of case events processed by GM/HO's.
 - ✓ Participating GM/HO's reported all of their case and non-case time for a given day if they reported any time (case or non-case) for that day.

- ✓ The sample weights applied to the raw time study minutes accurately capture the experience of GM/HO's and the types and mix of case events handled by GM/HO's.

2006 General Magistrate/Hearing Officer (GMHO) Work Year Study

- General
 - ✓ To compensate for the variety of full and part time positions that exist throughout the state, survey results are weighted to the total FTE (state, county and contract) positions allocated to each circuit.
 - ✓ It is reasonable to use the sample mean for the urban/rural groups as a point estimate for those circuits that did not submit any sample data. In this survey, only the 16th circuit did not respond. Values for the 16th were estimated using the sample mean for all rural circuits.
 - ✓ A work year/day will be developed for urban and rural circuits as there are significant differences in the time required for some activities, such as travel, between these two groups.
- Time available to work
 - ✓ GM/HO work year reflects the amount of days available to spend on case related matters for the average General Magistrate and Hearing Officer during a typical year.
 - ✓ GM/HO work day reflects amount of time that the typical General Magistrate and Hearing Officer will have available over the course of a day for case related work.
 - ✓ Combined, the GM/HO work year and GM/HO work day present a reasonable estimate of the total time (expressed in minutes) that a prototypical General Magistrate or Hearing Officer will have available to devote to case related matters during an average year.
 - ✓ Hours per day values will be converted to minutes per day in all calculations.
 - ✓ State defined standards apply:
 - State employment rules specify a work day standard of eight hours (480 minutes) per day (excluding lunch and breaks).
 - The Supreme Court designates eleven holidays per year.
 - Assume each employee takes their personal holiday each year.
 - Maximum work days available per month is calculated to be $(365-104-12) / 12 = 20.75$ days based on 104 days for weekends and 12 days for holidays.
 - Illness accrued is set at 8.667 hours per month or 13.005 days per year

- Vacations accrued is defined as a step function based on time in service with up to 5 years – 13.005 days/yr (8.667 hrs/mon), 5-10 years – 16.250 days/yr (10.833 hrs/mon) and over 10 years – 19.5 days/yr (13.000 hrs/mon).
- A GM/HO work year will be defined for Urban and Rural Circuits, similar to the original Judicial Case Weight Study.
- Interpret zero to mean system missing when determining average time occurring when activity happens.
- Interpret zero to mean zero when determining overall mean to be used in aggregate.
- Data Exclusions:
 - ✓ Magistrates and Hearing Officers newly hired (less than two months) were not eligible to participate in the survey.
 - ✓ Accrued/Taken Vacation/Illness - Part I. Work Year
 - Contractual employees do not accrue sick or vacation time, so values in these fields can be ignored for these respondents.
 - Those Magistrates and Hearing Officers with less than one year time in service were excluded from analysis of these fields (but were included in the analysis for other fields)
 - ✓ “Other” category (for both Part I. Work Year and Part II. Work Day):
 - Every item reported that cannot be associated with an existing category on the survey form will remain in the “Other” category for analysis.
 - Every item reported in the “Other” category that can be associated with an existing category in the survey that also contains data will be excluded.
 - Every item reported in the “Other” category that can be associated with an existing category that does not contain data will be transferred to the appropriate survey category.