

# FCTC - APPROVAL ITEMS

May 2014

- FCTC approved to assist the TCBC funding workgroup in quantifying the technology funding and sustainability needs
- FCTC tasked the Access Governance Board to:
  - Develop data definitions
  - Define different access levels and parameters
  - Standardize the data and information for access to electronic records
- FCTC approved a recommendation by the e-portal subcommittee of a time limited transition to eliminating paper filings by attorneys.
  - September 2014 for civil court filings
  - September 2015 for criminal court filings, later for those circuits implementing criminal court mandatory e-filing after February 2014
- FCTC approved a recommendation by the e-Portal subcommittee for the RJA to consider amending Rule 2.520(f) to provide by date certain, clerks the opportunity to return paper filings to attorney unless:
  - Disputed – Clerk to refer matter to Chief Judge;
  - Allow paper filings for emergency only with declaration of emergency provided by the filer;
  - Allowed by rule 2.525;
  - Filer provides legal authority for paper filings

Also, recommend the RJA consider this issue out of cycle and recommend the Supreme Court consider adopting an administrative order in the interim.
- FCTC approved a recommendation by the e-Portal subcommittee to allow judges the ability to electronically file through the Portal as of June 20, 2014.
- FCTC approved to strike “transformed” and add “converted” to the exhibit language in standard 3.1.17 of the *Standards for Electronic Access to the Courts* document:
  - Each documentary exhibit marked for identification or admitted into evidence at trial shall be treated in accordance with Florida Rule of Judicial Administration 2.525(d)(4) or (6), and then converted by the clerk and stored electronically in accordance with rule 2.525(a)
- FCTC approved to adopt a recommendation from the Access Governance Board on non-attorneys filing through the Portal:
  - There should not be a verification process for non-attorneys (including pro se litigants) to electronically file through the e-Portal. Therefore, non-attorneys (including pro se litigants) will be allowed to electronically file through the e-Portal, but not view cases through the e-Portal. Non-attorneys (including pro se litigants) will have remote electronic access to cases as each county implements AOSC14-19.
- FCTC approved to allow pro se litigants to begin filing through the Portal on June 20, 2014 and by using the Portal the pro se litigants are consenting to e-service. The FCCC will add the following language to the Portal: “By electronically filing through the Portal I understand and agree that I may receive electronic court documents in this case at the email address(es) I provided.”

- FCTC approved a recommendation by the Technical Standards Subcommittee to adopt the proposed data transmission language in standard 3.3.1.2 in the *Integration and Interoperability* document:
  - 3.3.1.2 Data Transmission. Protocols for transmission, between distinct entities, of data governed by this document must be generally available, nonproprietary, and protected by the most secure methods reasonably available to all participants. Each repository of data shall provide its data in accordance with this document and such other standards as may be adopted under the authority of the Supreme Court.
- Numbering docket entries was referred to the Technical Standards Subcommittee for further review
- FCTC approved a motion that the clerks shall individually number each document filed and associate each exhibit to the relevant docket entry. The progress docket shall reflect the title of each document along with a sequential numbering for each document.
- FCTC approved a recommendation by the Trial Court Integrated Management Solution (TIMS) Subcommittee to adopt the changes to Functional Requirements Document for Court Application Processing System 3.0.