



CIRCUIT COURT  
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA

JUDITH L. KREEGER  
CIRCUIT JUDGE

COURTHOUSE CENTER  
175 N.W. FIRST AVENUE  
MIAMI, FLORIDA 33128

June 9, 2010

The Honorable G. Keith Cary  
Chief Judge, Twentieth Judicial Circuit  
Lee County Justice Center  
1700 Monroe Street  
Fort Myers, Florida 33901

**Re: Florida Courts Technology Commission**

**Request for implementation of CJISNotify in Charlotte, Collier, Glades, and Hendry counties**

Dear Judge Cary:

Administrative Order AOSC07-63 provides that, "All recommendations made by the Electronic Filing Committee will be reviewed and approved by the Chair of the Florida Courts Technology Commission (FCTC), prior to submission to the Supreme Court for final action."

The purpose of this letter is to inform you that on June 2, 2010 the Electronic Filing Committee (EFC) approved the request to expand and implement the CJISNotify system in Charlotte, Collier, Glades, and Hendry counties in an effort to improve upon the process of issuing notices to appear. Based on your letter dated May 18, 2010 and the Lee County application from 2008, it is my understanding that this notification system automatically sends out electronic "notices to appear" to law enforcement agencies through the circuit-based Criminal Justice Information System (CJIS); the CJISNotify system will eliminate the need to produce a paper notification to officers of participating law enforcement agencies; the system will provide electronic access to documents that will replace the delivery of hardcopy subpoenas; the clerk will be storing the subpoena in its paper format, as well as maintaining a scanned electronic image; CJISNotify will store data rather than document images; and that data will be captured in 'real time' as the subpoena is being processed.

An additional review was undertaken by the FCTC and the request was approved on June 3, 2010. The 20<sup>th</sup> Judicial Circuit has certified that the system complies with the current technical and functional standards, guidelines and approved ADA-508 compliance standards.

Approval of this electronic initiative is contingent upon compliance with the policy considerations and directives regarding the development and application of new technological standardization and enhancements as set forth by the Supreme Court. Since this process is categorized at a low complexity level and falls under the definition approved by the Supreme Court on September 5, 2007, no further review or action is required. Therefore, as Chair and on behalf of the Florida Courts Technology Commission, the 20<sup>th</sup> Judicial Circuit's request to implement the CJISNotify system to issue electronic "notices to appear" is hereby approved.

Should you have any questions regarding the approval process, please do not hesitate to contact my office.

Sincerely,

  
Judith L. Kreeger  
Chair, Florida Courts Technology  
Commission

cc: The Honorable Manuel Menendez, Jr.  
Richard Callanan, Trial Court Administrator  
Lisa Kiesel, Chief Deputy Court Administrator  
Craig McLean, Information Services Director  
The Honorable Barbara T. Scott, Charlotte County Clerk of Court  
The Honorable Dwight E. Brock, Collier County Clerk of Court  
The Honorable Joe Flint, Glades County Clerk of Court  
The Honorable Barbara S. Butler, Hendry County Clerk of Court  
Chris Noel, State Courts Technology Officer (CIO)