

Supreme Court of Florida

No. AOSC05-14

IN RE: APPLICATION BY THE COUNTY COURT, LEON COUNTY,
FLORIDA, FOR ELECTRONIC TRANSMISSION AND FILING OF
DOCUMENTS PURSUANT TO FLORIDA RULE OF JUDICIAL
ADMINISTRATION 2.090

ADMINISTRATIVE ORDER

Pursuant to rule 2.090, Florida Rules of Judicial Administration, “[a]ny court or clerk of court may accept electronic transmission of documents for filing after the clerk, together with input from the chief judge of the circuit, has obtained approval of the procedures and program for doing so from the Supreme Court of Florida.”

On February 10, 2005, the Clerk of the Circuit Court for Leon County and the Chief Judge of the Second Judicial Circuit submitted an Electronic Transmission and Filing of Documents Plan requesting approval to implement an electronic filing system for misdemeanor cases in the Leon County Court Criminal Division. On April 5, 2005, the Electronic Filing Committee recommended that the Supreme Court of Florida approve Leon County’s plan.

Accordingly, the Leon County Electronic Transmission and Filing of Documents Plan is hereby approved subject to the following terms and conditions:

- a. The Leon County Clerk of Court may begin accepting electronic filings in accordance with the approved plan effective on the date of this order.
- b. The Leon County Clerk of Court will perform, at a minimum, daily backups of all electronically submitted court filings to ensure the availability and integrity of the court record.
- c. The Leon County Clerk of Court shall submit monthly progress reports to the State Courts System during the 90-day pilot test. Copies of the monthly progress reports shall be provided to the Chief Judge of the Second Judicial Circuit; Mike Love, State Courts Technology Officer, Office of the State Courts Administrator; and the Clerk of the Supreme Court of Florida.
- d. Any attorney, party, or other person who files a document by electronic transmission with the Leon County Clerk of Court shall immediately thereafter file the identical document in paper form with an original signature of the attorney, party, or other person if a signature is otherwise required by the Rules of Judicial Administration (hereinafter referred to as the follow-up filing).

The follow-up filing of any document that has been previously filed by electronic transmission may be discontinued if after a 90-day period of accepting electronically-filed documents the clerk of court and chief judge certify to this Court that the electronic filing system is efficient, reliable, and meets the demands of all parties, and this Court has issued an administrative order authorizing the elimination of the follow-up filing for misdemeanor cases in the Leon County Court Criminal Division.

- e. The Leon County Clerk of Court must abide by Administrative Order AOSC04-4, Committee on Privacy and Court Records, a copy of which is attached hereto.

DONE AND ORDERED at Tallahassee, Florida, this 27th day of April, 2005.


Chief Justice Barbara J. Pariente

ATTEST:


Thomas D. Hall, Clerk of Court
Florida Supreme Court

