

Attachment D

Juror Pool Selection Plan Submission Letter Template

Date

Court Services
Office of the State Courts Administrator
Supreme Court Building
500 South Duval Street
Tallahassee, FL 32399

Dear Court Services:

Enclosed for your review is Juror Pool Selection Plan _____ for _____ County. Included is the proposed hardware, software, random number generator program and algorithms to be used in the jury selection process. We are seeking Office of the State Courts Administrator review and Supreme Court approval of this process.

Chief Judge _____ has reviewed the attached documentation. A signed statement indicating her/his review is attached.

Please let me know if there is any other information that I may provide to you. I look forward to the Court's approval of the proposed jury pool selection plan. Thank you.

Sincerely,

_____, Clerk of Court

County

Attachments

xc: The Honorable _____, Chief Judge
_____, Trial Court Administrator