

Circuit Civil Mediation Training Audit

The Florida Dispute Resolution Center (DRC) of the Supreme Court is charged with monitoring certified mediation training programs for compliance with the Mediation Training Standards and Procedures. Your assistance in completing the information below will greatly aid the DRC.

Check yes or no. Please note, information gained through the audit process will not be considered when processing your application for mediator certification.

Question	Yes	No
1. Was the training a minimum of 40 hours of instruction (based upon a 60 minute hour) which lasted at least five days?		
2. Did your trainer show a DVD of the certification and training requirements at the beginning of training?		
3. Were you provided with a written set of materials including an agenda annotated with the circuit civil mediation learning objectives, Chapter 44, Florida Statutes, Sections 39.201-206, 415.1034 and 286.011(8), Florida Statutes, Rules 1.700- 1750, Florida Rules of Civil Procedure, Florida Rules for Certified and Court-Appointed Mediators, current Supreme Court of Florida Administrative Order In Re: Rules Governing Certification of Mediators, role play simulation materials for the required role plays, an exercise of reducing an agreement to writing, role play critique form and approved bibliography of outside readings?		
4. Did your trainer provide you with an exercise for writing an agreement?		
5. Did your trainer present a role play simulation (either live or by video) prior to your role play experience as mediator?		
6. Did you participate in at least two role plays of at least 60 minutes; one as the sole mediator and one as a disputant?		
7. For your role play as mediator, was a single trainer present the entire time (60 minutes) to observe and critique?		
8. At the end of the role play for which you were the mediator, did your trainer give you written feedback on a critique form and did you receive a minimum of 20 minutes oral feedback from the trainer and group?		
9. Did your trainer provide a review of Rules 10.110-10.880, Florida Rules for Certified and Court-Appointed Mediators, for at least 90 minutes, in blocks of time of at least 30 minutes, including application of ethical standards to specific scenarios and discussing common ethical grievances faced by mediators?		
10. Did you complete an evaluation at the end of training?		
11. Was there at least one trainer in attendance for the entire program?		
12. Were you satisfied with the training?		

I hereby certify that this audit contains accurate information to the best of my knowledge.

Name of Training Provider: _____ Dates of Training: _____

Print Name: _____

Signature: _____ Date: _____