

FLORIDA'S CHILD SUPPORT BENCHBOOK

Petition for Superseding Administrative Order Hearing Checklist

- Swear in parties.
- Determine if parties were served. If so, find that parent was properly served and noticed.
- Determine if paternity is an issue. If so, see Paternity checklist.
- Determine monthly income for each party.
- Determine health insurance.
- Determine day care/after school costs. Make finding if cost is reasonable.
- Determine time sharing schedule to determine a credit for overnight time sharing.
- Determine obligation/monthly base support.
- Order monthly base salary.
- Order retroactive amount, if any.
- Order Income Deduction Order (IDO).
- Order split in medical expenses beyond insurance.
- Order court costs.
- Note: With an administrative support order, the Department of Revenue must file a petition to enforce the order and that must be served before this court has jurisdiction.