

**Minutes**  
**Court Statistics & Workload Committee Meeting**  
**June 1, 2015**  
**Phone Conference**

**The Honorable Paul Alessandroni, Chair**

**12:05 pm Meeting convened**

All fifteen members were in attendance:

The Honorable Paul Alessandroni, The Honorable G. Keith Cary,  
The Honorable David H. Foxman, The Honorable Ilona M. Holmes,  
The Honorable Shelley J. Kravitz, The Honorable Ellen S. Masters,  
The Honorable Scott Stephens, The Honorable William F. Stone,  
The Honorable Paula S. O'Neil, Ph.D., The Honorable Sharon Robertson,  
Mr. Fred Buhl, Ms. Holly Elomina, Ms. Kathleen R. Pugh,  
Mr. Philip G. Schlissel, & Mr. Grant Slayden

Members absent:

None.

OSCA Staff in attendance:

Greg Youchock, P.J. Stockdale, Shelley Kaus, Kimberly Curry, & Arlene Johnson

**Item I. Opening Remarks**

- A. The Honorable Paul Alessandroni, Chair, welcomed everyone to the phone conference. It was decided the topics presented for informational purposes would be taken up first so the remainder of the meeting would be available for Item III.

**Item II. Committee Housekeeping**

- A. Minutes from 2/11/2015 Meeting
1. Members voted (unanimously) to approve the minutes from the in-person meeting held in Orlando, Florida.

**Item IV. Judicial Workload Study**

- A. Project Update
1. Staff updated the committee on the progress of this study.
  2. The Judicial Needs Assessment Committee (JNAC) met in February 2015, and approved the methodology presented.

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3. The next step will be the time study, which is scheduled from September 28 – October 25, 2015.
4. Members were informed that Judge Alessandroni would be making presentations on the sufficiency of time survey in the coming months.
5. A document of JNAC talking points on the study along with presentation slides prepared by Judge Crown of Collier County were provided for additional information.

**Item V. Issues of Interest**

A. Judicial Data Management Services (JDMS)

1. Staff advised that the status of the funding for the JDMS project is currently uncertain, as the legislature did not pass the FY2015-2016 state budget during regular legislative session. A special session has been scheduled from June 1 to June 20.
2. A more in-depth project plan for FY2015-2017 is currently being finalized. OSCA staff is also developing an alternative project timeline in the event the funding is not received.
3. Staff also advised that the recommendations of the Judicial Management Council (JMC) Performance Workgroup (to be discussed in Item III) do not conflict with the FY2015-2017 project plan developed for JDMS. Specifically, JMC Recommendations 1 and 4 are congruent with Goal #2 of the JDMS project plan. Accordingly, JDMS is being recommended as the framework in which to initiate the data collection effort in this committee's proposal.

B. FY2013-2015 Foreclosure Initiative

1. The initiative officially ends on June 30, 2015. However, in response to Recommendation 4 of the JMC Performance Workgroup, the supreme court issued AOSC15-9 In re: Continued Case Reporting Requirements for Real Property Mortgage Foreclosure Cases on April 1, 2015. This administrative order continues the requirement to report mortgage foreclosure data to the OSCA through June 30, 2016, "or until such time this Court revisits the requirement."
2. The data collection plan used in the FY2013-2015 Foreclosure Initiative will apply to the continued reporting for a seamless transition.
3. Staff provided a summary of the successes of this data collection effort, the knowledge gained, and the impact of these lessons learned on the proposed JDMS system. The initiative provided proof of concept for many of the data management ideas identified by this committee in 2011-2013 while researching the collection of case aging statistics required Fl. R. Jud. Admin. 2.225(a)(2).

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- C. Incorporating Case-Event Definitional Framework (AOSC14-20) into SRS Reporting
  - 1. OSCA staff will incorporate the case-event definitions into the SRS Manual during the upcoming SRS Manual Revision.
  - 2. A final draft of the SRS Manual is expected by June 2016.
- D. Evaluation of SRS counting methodology for Juvenile Dependency cases
  - 1. At the February 11, 2015 meeting, staff was asked to investigate the impact of changing the dependency unit of count from case filings to children.
  - 2. Staff reported that the review is complete and it was determined that changing the unit of count to children would have a significant impact on SRS statistics and the workload and resource models that depend on them. In particular, this change would require a redesign of the juvenile dependency case weight use as part of the judicial weighted workload model. As the parameters of the Judicial Workload Study are already defined, changing them at this late stage would set the project back beyond its allotted timeline. Additionally, this change would negatively impact the clerks of courts, as it would require significant changes to their case management systems.
  - 3. Staff advised that the number of children may be available from the Florida Dependency Court Information System (FDCIS), and that information from this source could be evaluated for its utility in developing a workload modifier that includes the number of children per case.
  - 4. Members expressed concerns with the current insufficient method of tracking workload in Juvenile Dependency cases and advocated for a way to achieve statistics more representative of the true workload.

**Item III. JMC Recommendation #1 (TCP&A Referral)**

- A. Judicial Management Council (JMC) Performance Workgroup Recommendations
  - 1. The Judicial Management Council (JMC) approved the recommendations of its Performance Workgroup on February 27, 2015. Of particular concern to this committee are Recommendations 1 and 4.
  - 2. On April 1, 2015, the supreme court addressed these recommendations and charged the Commission on Trial Court Performance and Accountability (TCP&A) with developing a response to Recommendation # 1. The court requested that TCP&A complete an initial recommendation related to this item and submit it for the court's review by June 30, 2015. The final assessment and recommendation is due by October 1, 2015.
  - 3. At its April 17, 2015 meeting, the TCP&A's Workgroup on Performance Management referred the matter to the CSWC for further development. Comments from the workgroup to the CSWC were provided to members.
- B. Preliminary Proposal

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1. In response to this referral, committee staff prepared a draft proposal, titled Uniform Case Reporting (UCR) Project Preliminary Proposal. Staff also identified the other areas that should be developed before the final assessment is submitted to the court, as well as future areas recommended for review prior to any expansion of uniform case reporting.
2. The preliminary proposal recommends several implementation principles, the framework under which reporting should be designed, and the initial data elements necessary to compute the required statistics and performance measures.
3. The proposal provides guidance on the data format and transmission schedule of the data, and the creation of a data collection plan. It further recommends that the additional elements proposed as candidates for collection by the TCP&A Performance Management Workgroup should be evaluated for inclusion in the Trial Court Data Model as appropriate.
4. Members voted (14 Y to 1 N) to approve the preliminary proposal and to recommend the Commission on Trial Court Performance and Accountability adopt this proposal as the initial response to Recommendation 1 of the Judicial Management Council's Performance Workgroup.

**Item VI. Next Meeting**

1. A late August or early September phone conference was discussed, as the final proposal (see Item III) will need to be considered before the October 1<sup>st</sup> due date.
2. Staff will email members regarding their availability.

**1:25 pm Meeting Adjourned**