

**Minutes
Court Statistics & Workload Committee Meeting
August 31, 2015
Phone Conference**

The Honorable Paul Alessandroni, Chair

12:01 pm Meeting convened

Ten of the fifteen members were in attendance:

The Honorable Paul Alessandroni, The Honorable David H. Foxman,
The Honorable Ilona M. Holmes, The Honorable Ellen S. Masters,
The Honorable William F. Stone, The Honorable Paula S. O’Neil, Ph.D.,
The Honorable Sharon Robertson, Ms. Holly Elomina,
Ms. Kathleen R. Pugh, & Mr. Philip G. Schlissel

Members absent:

The Honorable G. Keith Cary, The Honorable Shelley J. Kravitz,
The Honorable Scott Stephens, Mr. Grant Slayden (military leave), &
Mr. Fred Buhl

OSCA Staff in attendance:

Greg Youchock, P.J. Stockdale, Shelley Kaus, & Kimberly Curry

Item I. Opening Remarks

- A. The Honorable Paul Alessandroni, Chair, welcomed everyone to the phone conference.

Item II. Committee Housekeeping

- A. Minutes from 6/1/2015 Meeting
 - 1. Members voted (unanimously) to approve the minutes from the most recent phone conference.

Item III. Issues of Interest

- A. Judicial Data Management Services (JDMS)
 - 1. Funding has been allocated by the Legislature for the FY2015-2017 JDMS development cycle, which includes resources for staff augmentation, software development and licensing.
 - 2. Staff gave an overview of the project elements currently in work, and the project goals each advances.
 - 3. The JDMS Project Plan was provided to the committee members.

**Commission on Trial Court
Performance & Accountability
Court Statistics & Workload Committee**

- B. FY2013-2015 Foreclosure Initiative
 - 1. The initiative officially ended on June 30, 2015. The last few monthly reports are yet to be prepared, as data amendments are still being submitted.
 - 2. However, reporting of the mortgage foreclosure data was continued per AOSC15-9 In re: Continued Case Reporting Requirements for Real Property Mortgage Foreclosure Cases.
- C. Incorporating Case-Event Definitional Framework (AOSC14-20) into SRS
 - 1. Staff reported that a clarification memorandum regarding the administrative order was sent to the trial court clerks, trial court administrators, and Florida Court Clerks and Comptrollers on July 30, 2015.
 - 2. Staff advised its goal was to provide 24 months advance notice to the clerks of court before full reporting under the new framework is expected.
 - 3. Feedback received from the clerks of courts in response to the memorandum was provided to the members, as was a detailed chronology of the project that led up to the issuance of this administrative order.
- D. Incorporating Stalking Violence Injunctions (AOSC12-05) into SRS
 - 1. OSCA staff has been monitoring this issue and was notified that the supreme court re-issued opinion SC12-1205: In re: Amendments to the Florida Family Law Rules of Procedure. The opinion included an amended Family Law Rules of Procedure Form 12.900(H) and amended Family Law Cover Sheet Form 12.928 that adding Stalking Injunction as a new case type.
 - 2. As a result, OSCA staff sent an email on June 3, 2015 informing the trial court clerks of the addition of the Stalking Violence case type to the Circuit Family Division of the Summary Reporting System (SRS) retroactive to November 2013.
 - 3. Staff reported that stalking data is now being collected and will be incorporated into SRS reporting.

Item IV. Judicial Workload Study

- A. Project Update
 - 1. Staff updated the committee on the progress of this study.
 - 2. Two presentations were recently given by Judge Alessandrini and National Center for State Courts' (NCSC) staff to plenary sessions of the county and circuit judges conferences re: the overall methodology and the time study.
 - 3. The next step will be the time study, which is scheduled from September 28 – October 25, 2015.
 - 4. A copy of the NCSC presentation to the FL Conference of Circuit Judges and FL Conference of County Judges was provided.

**Item V. Judicial Management Council (JMC) Performance Workgroup
Recommendation #1 (TCP&A Referral)**

A. Background

1. Staff announced that the preliminary proposal recommended by this committee was approved by the Commission on Trial Court Performance and Accountability on June 5, 2015.

B. Uniform Case Reporting (UCR) Project

1. An overview of the proposed project was provided, including the reasons and motivations behind several design elements. It was noted that the UCR Project is the consequence of a long series of data management initiatives that began with the Trial Court Integrated Management Solutions (TIMS) Project advancing through the Case-Event Definitional Framework and into the Judicial Data Management Services (JDMS) Framework.
2. It was further noted that the CSWC is cognizant of the potential impact this data collection specification may have on clerks of court, court administration and other justice partners and encourages all partners to seek solutions that maximize deployment and minimize costs. The CSWC believes in the engagement of all stakeholders and will continue to work with all partners to implement these mission critical projects in a responsible and sustainable way.

C. Final Proposal & Data Collection Specification

1. A final proposal was presented to the members. The chief difference of the final proposal compared to the preliminary proposal is the addition of an implementation schedule.
2. An accompanying Data Collection Specification was presented to satisfy the supreme court's October 1, 2015 deadline.
3. Members voted (unanimously) to approve the final data collection proposal, with the addition of language recognizing the additional resources needed by clerks of court in supporting the reporting requirements.
4. Members voted (unanimously) to approve the Data Collection Specification for use in satisfying the requirements outlined in the UCR project.
5. Members voted (unanimously) to recommend that the Commission on Trial Court Performance and Accountability adopt this proposal and data collection specification as final response to Recommendation 1 of the Judicial Management Council's Performance Workgroup.
6. Staff encouraged members, especially the two clerks of court, to contact a staff member with any suggestions or concerns as the Data Collection Specification is amended going forward.

**Commission on Trial Court
Performance & Accountability
Court Statistics & Workload Committee**

Item VI. Next Meeting

- A. A November phone conference was discussed. Staff will email members regarding their availability.
- B. The subsequent meeting is expected to be an in-person meeting in January or early February of 2016.

1:01 pm Meeting Adjourned